



PR/158986 | Finance Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1541050

業種

小売

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年06月17日 05:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A retail company in Kuala Lumpur is looking for a Finance Executive to manage partial accounts.

JOB RESPONSIBILITIES

- Manage accounts payable functions, including processing various forms of payments within the timeline and ensuring all transactions are accurately recorded.
- Manage accounts receivable functions, including daily updates on the branch's collections, reviewing monthly aging, and issuing invoices.
- Perform bank reconciliation.
- Manage fixed assets, ensuring timely and accurate recording in adherence to company policy.
- Assist in preparing audit and tax schedules for year-end statutory audits, tax computation services, and tax submissions.
- Undertake any ad hoc tasks assigned by superiors or management.

JOB REQUIREMENTS

- Minimum qualification: Diploma, Degree, or higher in accounting.
- Minimum 6 months to 1 year of experience in Finance/accounts.
- Proficiency in Chinese.

#LI-JACMY

#StateKL

会社説明