



PR/158558 | Sales Executive / Assistant Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1540833

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年06月17日 02:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Responsibilities

- Identify and acquire new customers, markets and opportunities.
- Responsible for achievement of Sales target.
- Servicing and provide support to existing customers as well as a establishing new customers base.
- Understand customers' inquiry on purchase orders, delivery dates and etc.
- Attend customers' inquiry on purchase orders, delivery dates and etc.
- Compile sales data on daily order intake, delivery report on daily and monthly basis.
- Monitor issuance of customer feedback and complaint.
- Coordinate with Logistic Department for delivery matters.
- Provide marketing support functions for sales department.
- Cross sell company products and services.
- Gather data on marketing trends, competitive products and pricing and report to Head of Department.

Requirements:

- Candidate must possess at least a Diploma/Professional Certificates/Degree.
- At least 2 year(s) of working experience in steel / coil or the related field
- Preferable Junior Executives specializing in Sales

