



PR/158447 | Legal Assistant Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1540817

業種

小売

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年06月17日 01:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

A well known MNC consumer products company located in KL within public transport area is looking for Assistant Legal Manager.

Job Responsibilities

- Drafting and Reviewing Documents: Creating and reviewing commercial contracts, letters, and other documents.
- Legal Research and Queries: Responding to legal queries and conducting related research.
- Strategic Projects: Leading strategic projects such as running workshops and developing new legal policies.
- Litigation Matters: Formulating responses to Letters of Demand and liaising with external counsels on litigation issues.

Job Requirements

- Bachelor of Laws Degree; Certificate in Legal Practice (CLP)
- Minimum 8 years post qualification experience in the legal field with a combination of both practice and in house experience
- Sound knowledge in corporate/ commercial law, employment law, intellectual property and contract law
- Well versed in dispute resolution

会社説明