



## PR/117146 | Accounting Staff

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメント タイランド

#### 求人ID

1540616

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2025年05月20日 12:21

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Responsibilities:

- Prepare the company's asset accounts
- Calculate the depreciation of each fixed asset item, along with the profit and loss from the sale of fixed assets.
- Prepare cost accounts classified by production department.
- Prepare monthly inventory reports
- Prepare invoices for domestic and international sales and record accounts.
- Record the accounts regarding the payment of debts from debtors.
- Monthly sales summary and outstanding debt summary

- Verify the accuracy of accounting records
- Review of the balance sheet and other profit and loss statements
- Make an income-expense estimate to submit Form P.N.D.51
- Prepare information to support the audit by the auditor.
- Contact and coordinate with other government agencies
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Qualification:

- Bachelor's degree in accounting or related.
- 3-6 years of work experience in accounting
- Have knowledge of Asset Accounting, Cost Accounting
- Have experience in Receivable and closing financial statements
- Have experience in testing stock systems, internal audits
- Have basic knowledge of BOI
- Can use Microsoft Office (Word, Excel, PowerPoint, Express accounting program)
- Able to communicate in English

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会社説明