



PR/087003 | HR expert(H / F)

募集職種**人材紹介会社**

ジェイエイシーリクルートメントドイツ

求人ID

1538008

業種

その他（人材サービス）

雇用形態

正社員

勤務地

フランス

給与

経験考慮の上、応相談

更新日

2025年05月01日 20:06

応募必要条件**職務経験**

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項**COMPANY OVERVIEW**

As one of Japan's leading manufacturers of semiconductors and electronic components, and a global leader in this sector, unique expertise is utilized to meet current technological needs and anticipate future trends. Currently, over 300,000 customers in various industries around the world are supported.

JOB RESPONSIBILITIES

- Manage all payroll elements and ensure their accuracy with the payroll service provider (fixed salary, bonus, overtime, absences, allowances, etc.).
- Implement and supervise all general HR operations excluding recruitment (onboarding and offboarding, HR database entry, medical insurance, contracts, absence management, organization of medical checks, etc.).
- Comply with French HR regulations, such as labor law, income tax and social security, in consultation with partner law firm.

JOB REQUIREMENTS

- Solid with -numbers & calculation (sum, multiplication/division, average, percentage, growth rate, etc.) to ensure accuracy
- Minimum fluency in French (including reading and writing), and ability to communicate fluently in English
- Advanced proficiency in Microsoft Office Excel
- more than 7 years' experience or more in the HR field

会社説明