



JAC Recruitment

We are recruitment specialists around the globe

USA



PR/086704 | Inside Sales Rep (Chinese Bilingual)

募集職種

人材紹介会社

[JAC Recruitment USA](#)

求人ID

1537891

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

アメリカ合衆国

給与

経験考慮の上、応相談

更新日

2025年05月01日 20:04

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

POSITION SUMMARY

A Japanese food trading corporation is seeking an Inside Sales Rep to handle outbound calls, generate sales, manage customer accounts, negotiate, and interface with customers. The role involves understanding customer needs and maintaining business relationships.

RESPONSIBILITIES

- Provide outstanding customer service by greeting and assisting customers, and maintaining product knowledge.
- Contact existing customers to sell product lines, offer value-added services, and maintain customer information.
- Stay updated on new products, recommend alternatives for out-of-stock items, and maintain professionalism.
- Provide product information, including pricing, delivery, inventory, and back-order availability to customers.
- Negotiate and establish sales quotes based on product volume and market conditions to offer competitive pricing.

QUALIFICATIONS

- **Bilingual proficiency in Chinese and English required.**
- Bachelor's degree in Business, Marketing, or a related field.
- Minimum of 1-2 years of sales or office experience, preferably in the food trading industry.
- Proficiency in Microsoft applications (Word, Excel, Access, PowerPoint).
- Strong communication and conversation skills.
- Ability to work cooperatively as part of a team.
- Strong organizational and prioritization skills to manage multiple tasks under time constraints.

BASE SALARY USD21.71-26.00/Hr (DOE)

LOCATION Carlstadt, NJ

#LI-JACUS #LI-US #countryUS

会社説明