



【800～1000万円】 Accountant

外資系セキュリティ機器メーカーでの募集です。 経理（非上場）のご経験のある方は...

募集職種

人材紹介会社

株式会社ジェイ エイ シー リクルートメント

採用企業名

外資系セキュリティ機器メーカー

求人ID

1537523

業種

ハードウェア

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

800万円 ～ 1000万円

勤務時間

09:00 ～ 17:30

休日・休暇

【有給休暇】有給休暇は入社時から付与されます 初年度 10日 1か月目から 【休日】完全週休二日制 年末年始 土日祝日 慶弔休...

更新日

2025年06月12日 07:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

【求人No NJB2297082】

The accountant is responsible for finance accounting functions namely: financial reporting general ledger accounts receivables accounts payables etc. The focus for the accountant is to handle month end closing tasks accounts receivables and payables payments etc.

He/she will also contribute to the development of policies and procedures. There is also an opportunity for the role to expand into areas such as financial planning budgeting and business reporting analysis based on the individual's interest and

demonstrated capabilities.
This position is based in Tokyo.

Responsibility

Full scope of financial accounting for Japan entity

Month End Closing: take care of several areas including monthly accrual BS reconciliation etc.

Accounts receivables: credit management debit/credit notes handling for rebates stock rotation

Accounts payables: process supplier invoice for indirect material/service purchases

Expense claim: review and process reimbursement for Japan employee

Cash management: liaison with bank including review/prepare payment data and cashflow forecast

Internal Control: assist in maintaining internal control procedures

Others: Support/backup Finance Manager for accounting analysis other ad hoc works or projects if requested

スキル・資格

Qualification and Experience

- ・ At least 3 to 6 years relevant working experience in a multinational company
- ・ Nissho boki 2nd grade is strongly preferred and CPA or equivalent is a plus
- ・ Practical working knowledge of local regulations (e.g. accounting tax) in Japan

Important skills abilities knowledge for this role:

- ・ Self motivated adaptable to changes good analytical and problem solving skills
- ・ Strong sense of integrity and responsibility
- ・ Able to work well independently and in group with tight timelines
- ・ Able to multitasks and willing to be hands on
- ・ Proficient Microsoft Office skills (especially Excel) and good ERP finance module knowledge
- ・ Degree in Accountancy Finance or equivalent is a plus

会社説明

ご紹介時にご案内いたします