



JAC Recruitment

We are recruitment specialists around the globe

Thailand

PR/117147 | Accounting Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1537244

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年04月30日 16:22

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

RESPONSIBILITIES

- Develop and manage annual and multi-year budgets that are adequate for the organization's needs including preparation of periodic budget forecasts.
- Prepare and maintain cash flow analyses as needed.
- Analyze monthly financial statements (balance sheet, income statement, and statement of cash flows) and effectively convey analysis to staff as requested.
- Assist in preparing year-end books for audit.
- Ensure operational compliance with policies, procedures and regulations for any necessary entities.
- Process vendor payments and check requests.
- Process employee reimbursements including managing employee credit card charges and reconcile credit card accounts.
- Reconcile bank accounts and general ledger accounts as assigned.
- Respond to inquiries from staff regarding budgets, deposits, disbursement and grant reporting requests.
- Assist in reconciling all balance sheet and income statement accounts on a monthly/quarterly basis as indicated by the monthly closing schedule.
- Process payroll and report payroll taxes for the organization.
- Perform basic office management duties as requested.

QUALIFICATIONS

- Bachelor degree in finance, accounting.
- A minimum of Three to Five years experience at Automotive company
- A minimum of Five years experience in nonprofit accounting and costing.
- Experience in managing public or nonprofit funds.
- Outstanding client service, communication and organizational skills.
- Ability to work collaboratively internally with team
- Understand about customer's payment method
- Understand about International financial laws (Oversea customers).
- Understand Family / Owner business well.
- CPA / CPD License will be special considered.

会社説明