



募集要項

## **Procurement Manager**

## Job Description:

- The successful candidate for this position has experience in the manufacturing industry and a strong understanding of procurement concepts.
- Independent able to handle import & domestic procurement.
- Should have exposer of basic material planning based on continuous production planning.
- Candidate should have core experience of purchase and logistics management of various commodities used in industry.
- Oversee the upstream procurement process and hand over to supply chain for ongoing supplier management
- · Collect and analyse supplier performance data to guide sourcing strategy adjustment
- Knowledge of SST, custom clearance and other taxations is must.
- · Good analytical skills with proven experience in cost cutting / cost saving activities are desirable.
- Inventory management.

## Key knowledge and experience:

- Solid experience in Procurement or Strategic Sourcing
- Experience is ICT , software and Hardware will be advantage

- · Strong customer focus and external relationship management skills
- Proven leadership abilities with excellent interpersonal and communication skills, capable of leading multi-disciplinary • teams
- Expertise in Procurement, Contract Management, or Commercial roles
- · Background in complex project environments and large organizations, with experience interacting across all levels of management
- · Skilled in negotiating and managing contract spend
- · Excellent written and verbal communication skills.
- · Ability to build strong relationships with internal stakeholders and influence decisions
- Tertiary qualification in business, engineering, project management, or a related field

## **Requirements:**

- Bachelor or Degree at any field related
- Years of experience: Minimum 5 years of working experience as a Procurement Manager
  Knowledge/Skills: Microsoft Excel ,Auto count , QNE

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