



PR/157700 | Sales Support Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1536491

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年05月14日 16:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Our client is an established financial institution (leasing) company from Japan.

KEY RESPONSIBILITIES

- Location: Permas Jaya, Johor Bahru
- Support and assist credit & marketing team.
- Responsible in processing new and existing loan submission.
- Assist in interviewing customers and request necessary document for loan processing.
- Follow up any outstanding loan documents from customers.
- Assist to carry out processing activities to achieve the team target in term of volume amount and number of clients.

KEY REQUIREMENTS

- Degree/Diploma in business studies or its equivalent.
- 2-3 years and above experience in banking or leasing/hire purchase industry preferred.
- Basic understanding of contract law, Hire Purchase Act and Company Act.
- Good knowledge in customer service and experience in handling customers' / dealers' complaints.

- Patient, pleasant, good communication skill and eager to help others.
- Independent correspondence and have good report writing skills. Self-motivated, outgoing personality and able to multi-task.
- Basic knowledge in Microsoft Office applications.
- Fresh graduates are welcome to apply.

BENEFITS

- Basic + allowance + bonus
- 5 days/week (flexible working hours)
- company trips (overseas), 16% EPF, 20 days Annual Leave, training and team building.

Interested applicants are welcome to apply online or contact us for more information.

#LI-JACMY

会社説明