



JAC Recruitment

We are recruitment specialists around the globe

Vietnam



PR/094791 | Documentation Staff-Chemical Dept.

募集職種**人材紹介会社**

JAC Recruitment Vietnam Co., Ltd

求人ID

1536465

業種

化学・素材

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年04月30日 15:56

応募必要条件**職務経験**

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項**COMPANY OVERVIEW**

The Japanese Trading company

JOB RESPONSIBILITIES

- Daily exchange/communicate with local customers/partners and company's overseas office to perform delivery job and documentation of Chemicals.
- Input data for Chemical Department by using SAP system.
- Checking & ensuring accuracy figures of all transactions incurred in month

- Support Sale activities, both Indent and Principal business.

JOB REQUIREMENTS

- About 3 years experience in Documentation
- Educational Background: University
- Bachelor Degree of International Economics
- Having a degree of Chemical engineering is an advantage
- Strong in communication, understanding International trade
- Language: English
- Careful, detailed, calm, high responsibility sense

#LI-JACVN

会社説明