



PR/094742 | Technical Senior Executive for a large Japanese real estate company

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1536435

業種

不動産仲介・管理

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年04月30日 15:56

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

Our client a Japanese real estate investment and development company is looking for a for a Senior Executive to join the Building Management (BM) Department as a Technical Staff.

Job Responsibilities

- Coordinate with site staff to conduct safety inspections and report to the manager. Develop safety inspection manuals, documents, standards for all projects and train the technical team.
- Assist the technical manager in resolving technical issues and managing the technical budget and costs. Review reports, take necessary actions and inspect, plan repairs for damaged equipment when requested by the Project Chief Engineer. Support preparing budgets, technical cost estimates and BOQ for construction items.
- Oversee technical management and handle incidents for the school projects. Provide technical advice and ensure technical operations, budget management optimize performance and cost savings.
- Manage equipment handover processes and the setup of new projects. Conduct training sessions on professional knowledge of technical systems, occupational safety, and fire protection. Develop operation plans, including daily equipment operation schedules, checklists, duty assignments, and maintenance procedures.
- Perform other tasks as required by senior management.

Job Requirements

- Minimum 3-5 years of experiences as a Chief Engineer in Management and Maintenance of medium to large commercial or residential buildings within BM industry.
- University degree or higher in Electrical Engineering, Industrial Electricity, MEP, or relevant fields.
- Proficiency in English and Vietnamese.
- Strong planning, teamwork, reporting, and budget management skills.
- Ability to work independently under high pressure.
- Proficiency in AutoCAD, MS Word, Excel, and PowerPoint; strong technical aptitude and troubleshooting capabilities.

Benefit

- Competitive salary and benefits package
- Working Days: Monday – Friday
- Working hours: Weekdays 8:00-17:00 (Lunch break 12:00-13:00)
- Holidays: Saturdays, Sundays, and National Holidays

#LI-JACVN

会社説明