



## Business Development for global law firm

Elite global law firm

### 募集職種

人材紹介会社

ALBERTO株式会社

求人ID

1531987

業種

法律事務所

会社の種類

中小企業 (従業員300名以下) - 外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

600万円 ~ 900万円

更新日

2025年07月02日 06:00

### 応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル (英語使用比率: 25%程度)

日本語レベル

ネイティブ

最終学歴

大学卒 : 学士号

現在のビザ

日本での就労許可が必要です

### 募集要項

This role will support marketing and business development initiatives across key legal practices, including Dispute Resolution, Intellectual Property, Corporate/M&A, Antitrust, Real Estate, and Energy & Project Finance.

#### Key responsibilities:

- Assist the Tokyo BD and marketing team and local partners with business plans and initiatives
- Help partners build client relationships, share information, and increase the Firm's visibility with Japanese and international clients

- Lead client relationship development activities, including seminars, conferences and events
  - Manage pitch preparation, proposals, and presentations, collaborating with partners, associates, and trainees
  - Work with the Tokyo Senior BD & Marketing Manager and PR agency to enhance media engagement for practice leaders
  - Ensure efficient Business Development Infrastructure is in place, including credentials and lawyer CVs, with systems for data capture, analysis, and reporting
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#### スキル・資格

- 2+ years of relevant experience in business development/communications, ideally within a global law firm or similar environment
  - Native-level Japanese and advanced English
  - Prior experience and knowledge of working within Asian markets is preferable
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#### 会社説明