



Project Manager/プロジェクトマネージャー

Manager position

募集職種

人材紹介会社

アヘッド・ジャパン

採用企業名

Property and Real Estate

求人ID

1529422

業種

その他（不動産・土木建設）

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

800万円 ~ 1000万円

更新日

2025年05月27日 01:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル (英語使用比率: 50%程度)

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

- Manage FF&E procurement and renovation projects including project planning, budgeting, design, procurement and tendering, renovation and project close out
- Carry out detailed checking / make comments on construction documents such as drawings, specifications, contracts etc.
- Lead, manage and coordinate with other teams, stakeholders, consultants, contractors and suppliers throughout the project
- Manage and monitor project works to ensure they are up to project progress, cost, and quality, including delivery of forward purchase properties working closely with local developer partners
- Provide extensive support to pre-opening property operation team and Senior Team on project delivery and handover

- Preparing progress & costs reports, proposals and other business development activities
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スキル・資格

- Native Japanese speaker with good working knowledge of English to a reasonable level of proficiency
 - Degree holder in Architecture/Interior Design/ Building/ Civil Engineering/Construction Management (or equivalent)
 - Over 5 years relevant working experience in project management, preferably in residential/ service apartment/ hotel projects with consultancy or developer
 - Experience in refurbishment, interior fit out, procurement etc
 - Familiar with local building code and regulations
 - Responsible, self-motivated, detail oriented and able to work under pressure, to tight schedule and meet deadlines
 - Strong in communication, organization, time management, inter-personal skills. Able to multi-task, meet deadlines, be proactive and able to work in a team environment.
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会社説明