

**【外資ケミカル企業】取締役人事総務部長 急募集!!****世界的オイルメジャーグループの日本法人（上場企業）が経営幹部を募集****募集職種****人材紹介会社****MMJ Network****採用企業名**

外資系企業

**求人ID**

1521426

**部署名**

人事総務部門

**業種**

化学・素材

**会社の種類**

中小企業 (従業員300名以下) - 外資系企業

**外国人の割合**

外国人 少数

**雇用形態**

正社員

**勤務地**

東京都 23区、品川区

**最寄駅**

山手線、 大崎駅

**給与**

1000万円 ~ 1800万円

**勤務時間**

9:00 - 17:00

**休日・休暇**

【年間休日 120 以上】土日祝日、夏休み、年末年始休み、会社休日、慶弔休暇、育児休暇、産休等

**更新日**

2026年02月01日 00:00

**応募必要条件****職務経験**

6年以上

**キャリアレベル**

中途経験者レベル

**英語レベル**

ビジネス会話レベル

**日本語レベル**

ネイティブ

**最終学歴**

大学卒：学士号

**現在のビザ**

日本での就労許可が必要です

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**募集要項****【主な職務内容】**

- Set objectives for and manage multiple projects within a division.
- Develop innovative, advanced new concepts that improve processes or products across own and related disciplines.
- Corporate-wide initiatives and Strategic site initiatives.
- Ensures high standards of compliance to norms, policies and procedure.
- Work closely with leaders across HR function, business and other key leadership role to develop and execute the Human Resources strategy.
- Drive execution of annual and daily processes and provide timely and effective coaching to managers on HR processes and programs.
- Help create and drive labor relations strategy and tactics.
- Coach business leaders to build high performing teams to ensure effectiveness and delivery of business objectives.
- Stay current with innovative HR practices and informed on best-in class people and organization management.
- Provide leaders coaching on HR systems and processes with an emphasis on teaching managers to become self-sufficient in utilizing tools.
- Ensure high standards of Compliance to norms, policies and procedures.
- Create and drive labor relations strategy as well as tactical plans with the intent of creating a harmonious and productive employee relations environment.
- Play an advisory role in supporting leaders to anchor key initiatives in the areas of culture building, career and talent architecture and capability transformation.

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**スキル・資格****【資格・能力要件】**

- Bachelor's Degree and 6+ years of experience.
- Experience in leading organizations through significant change.
- Experience in creating and implementing standard HR process.
- Excellent written and oral communication skills.
- Advanced Microsoft Office suite skills and strong competency with tools (tools to be added by Hiring Manager).
- People management experience.

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**会社説明**