

systemsGo

Executive Events AV Engineer

Western style employee focused culture

募集職種

採用企業名

株式会社システムズ ゴー

求人ID

1521267

業種

ITコンサルティング

会社の種類

中小企業 (従業員300名以下) - 外資系企業

外国人の割合

外国人 半数

雇用形態

正社員

勤務地

東京都 23区

給与

500万円 ~ 700万円

ボーナス

給与： ボーナス込み

勤務時間

Mon-Fri 9am-6pm

休日・休暇

13 days/yr paid leave, +1/yr until 22/yr

更新日

2025年07月25日 12:02

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル (英語使用比率: 50%程度)

日本語レベル

ビジネス会話レベル

最終学歴

専門学校卒

現在のビザ

日本での就労許可が必要です

募集要項

About the Role

We are seeking a highly skilled AV Engineer to join our team, providing on-site Audio-Visual (AV) infrastructure support and executive user support for a multinational client in Tokyo. This role involves maintaining AV systems, troubleshooting technical issues, and ensuring seamless AV experiences for corporate events and executive meetings.

Key Responsibilities**•AV System Support & Maintenance**

- o Perform daily health checks on AV systems, including displays, conferencing tools, microphones, and speakers.
- o Conduct preventative maintenance such as firmware updates, cleaning, and cable management.
- o Monitor AV assets and proactively address technical issues.

•AV Event & Executive Support

- o Provide L1 support for executive AV needs, ensuring flawless boardroom and virtual meeting experiences.
- o Set up and manage AV equipment for corporate events, town halls, and hybrid meetings.
- o Troubleshoot real-time issues during live events and provide quick resolutions.
- o Work closely with event coordinators to prepare and rehearse AV setups.

•Troubleshooting & Issue Resolution

- o Diagnose and resolve audio, video, and connectivity issues for AV equipment and IT-integrated AV solutions.
- o Escalate complex technical problems to L2 or senior engineers when necessary.

•Collaboration & Communication

- o Work within the client's ticketing system to log and manage AV-related incidents.
- o Coordinate with internal IT teams, vendors, and third-party service providers for repairs, upgrades, and equipment replacements.
- o Communicate with global IT teams to align with corporate AV standards and policies.

•Documentation & Compliance

- o Maintain accurate records of AV asset inventory and issue logs.
- o Ensure all AV operations comply with corporate security policies and best practices.

Work Conditions

- Full-time, on-site role at the client's Tokyo office.
- Requires flexibility to support early morning or late evening corporate events.
- Occasional coordination with global IT teams across different time zones.

スキル・資格**Qualifications & Experience**

- 2-5 years of experience in AV installation, integration, and support within a corporate environment.
- Strong knowledge of video conferencing platforms (Zoom, Microsoft Teams, Google Meet).
- Experience working with AV hardware from Crestron, Logitech, Biamp, Cisco, Extron, or Polycom.
- Familiarity with control systems, DSP programming, and AV networking is a plus.
- Basic IT troubleshooting skills, including network connectivity and hardware/software issues.
- Ability to work independently and handle high-pressure event support scenarios.
- Strong communication skills in English and Japanese

Preferred Certifications

- Crestron DigitalMedia or NVX Certification
- QSC Q-Sys Level 1 or 2
- Extron AV Associate or Control Specialist
- Microsoft Teams Rooms Certified Specialist

会社説明