

【Global Security Systems】 Project Manager

Global Security Technology

募集職種

採用企業名
株式会社アブテル

求人ID
1508261

業種
SIer・システムインテグレーター

会社の種類
中小企業 (従業員300名以下) - 外資系企業

外国人の割合
外国人 半数

雇用形態
正社員

勤務地
東京都 23区, 中央区

最寄駅
日比谷線、　八丁堀駅

給与
経験考慮の上、応相談

更新日
2026年11月25日 12:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル (英語使用比率: 50%程度)

日本語レベル
ビジネス会話レベル

最終学歴
大学卒： 学士号

現在のビザ
日本での就労許可が必要です

募集要項

As a Project Manager at AVTEL, you will be responsible for overseeing all aspects of integrated security projects, from initiation through to completion. Your role will involve managing project timelines, budgets, scope, and quality, while maintaining strong relationships with customers and ensuring project success. You will be expected to apply project management principles to drive efficiency and deliver results within established constraints.

Key Responsibilities

Lead Project Lifecycle Management

- Lead projects through all phases (planning, execution, monitoring, control, and closure) using AVTEL's project management frameworks.
- Define and track project timelines, ensuring deliverables are met on time.

Manage Cost & Resource Management

- Monitor project costs and resolve any financial disputes, ensuring projects remain within budget.
- Plan and manage direct and indirect onsite resources to ensure optimal project delivery.
- Prepare monthly cost forecasts, ensuring that revenue and gross margin targets are met.

Manage Customer & Stakeholders

- Build and maintain strong relationships with customers and contractors to ensure ongoing project success and client satisfaction.
- Communicate project risks to both internal and external stakeholders and develop mitigation and contingency plans.

Address Risk & Issue Management

- Identify and address project risks proactively, developing strategies to mitigate potential issues.
- Lead the resolution of any conflicts or challenges that arise during the project lifecycle.

Mentor & Develop Project Team

- Coach and guide project coordinators, providing support and direction for tasks and responsibilities.
- Ensure that occupational health and safety standards are met, including compliance with subcontractor liabilities.

Drive Continuous Improvement Through Collaboration

- Identify opportunities for operational improvements and contribute to initiatives aimed at enhancing project delivery and organizational effectiveness.

Demonstrate Professionalism & Accuracy

- Demonstrate high standards of professionalism, ethics, and accuracy while delivering projects within tight deadlines and under pressure.

スキル・資格

Experience

- Proven experience (4-6 years) in project management, preferably in the electronic security industry or a technical environment.
- In-depth knowledge of electronic security systems and system design, particularly in access control and CCTV systems for data centres.

Certifications & Qualifications

- Certification in Lennel access control or a similar security system.
- Currently pursuing or completed a project management certification (e.g., PMI) or equivalent industry certification.

Skills & Attributes

- Strong interpersonal and communication skills, with the ability to engage with diverse audiences across all levels.
- Excellent problem-solving and analytical skills, with a proactive approach to overcoming challenges.
- High organizational skills, with the ability to manage multiple tasks and deliverables simultaneously.
- Commercial awareness, with a sound understanding of financial analysis, cost management, and project profitability.
- Proficient in Microsoft Office (Excel, Word, PowerPoint, Outlook) and Microsoft Project; solid programming skills are a plus.
- Resilient with a growth mindset and a keen eye for detail in delivering high-quality results.

会社説明