



## 1200万円 IT Infra Lead - Global Marketing Analytics Provider

**80% REMOTE / FULL FLEX TIME**

### 募集職種

人材紹介会社  
株式会社SPOTTED

求人ID  
1505598

業種  
広告・PR

会社の種類  
中小企業 (従業員300名以下) - 外資系企業

外国人の割合  
外国人 半数

雇用形態  
正社員

勤務地  
東京都 23区

給与  
550万円 ~ 1200万円

更新日  
2025年04月22日 14:01

### 応募必要条件

職務経験  
6年以上

キャリアレベル  
中途経験者レベル

英語レベル  
ビジネス会話レベル

日本語レベル  
ビジネス会話レベル

最終学歴  
大学卒：学士号

現在のビザ  
日本での就労許可が必要です

### 募集要項

#### DUTIES AND RESPONSIBILITIES

- Server Support (40%):
  - o Implement, and maintain on-premises and/or cloud-based server infrastructure.
  - o Diagnose and troubleshoot complex server issues, including performance bottlenecks, hardware failures, software conflicts, and security vulnerabilities.
  - o Implement and maintain server configurations, including operating systems (Windows, Linux), virtualization technologies (VMware, Hyper-V).
  - o Implement and maintain server security best practices, including user access control, firewalls, and intrusion detection systems.

- o Automate server tasks and processes to improve efficiency and reliability.
  - o Perform regular backups and ensure disaster recovery plans are in place.
  - o Monitor server performance and proactively identify potential problems.
  - o Stay up-to-date on the latest server technologies and trends.
  - o Work collaboratively with other IT team members and stakeholders.
  - Network Support (30%):
    - o Diagnose and troubleshoot network issues escalated from L2 or L1, including connectivity problems, routing errors, security breaches, and performance issues.
    - o Implement and maintain network configurations, including network devices (routers, switches, firewalls).
    - o Monitor network performance and identify potential problems.
    - o Implement network upgrades and expansions.
    - o Stay up-to-date on the latest network technologies and trends.
    - o Work collaboratively with other IT team members and stakeholders.
  - Additional Responsibilities (30%):
    - o Document solutions and procedures for future reference.
    - o Provide technical support to internal users and troubleshoot their IT issues.
    - o Serve as a liaison between upper management, users, and engineers; raise the visibility of critical issues and ensure that all relevant parties are informed.
    - o Update the maintenance calendar and notify stakeholders.
    - o Collaborate effectively with other IT team members and stakeholders.
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## スキル・資格

### SKILLS & QUALIFICATIONS

- 6+ years of experience as IT Infrastructure or similar role, with demonstrated expertise in both server and network administration.
- In-depth knowledge of networking concepts, protocols, and troubleshooting methodologies.
- Strong understanding of server administration, including operating systems, virtualization technologies, and server applications.
- Demonstrated proficiency in IT documentation and knowledge management practices.
- Excellent communication, interpersonal, and problem-solving skills.
- Strong analytical and critical thinking skills.
- Fluent Japanese & Business English

### ADDITIONAL PREFERRED SKILL

- Experience with scripting languages (e.g., Python, PowerShell) .
  - Experience with cloud platforms (AWS, Azure) .
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## 会社説明