



購買ビジネスパートナー/ Procurement Business Partner

募集職種

採用企業名

武田薬品工業株式会社

求人ID

1473425

業種

医薬品

雇用形態

正社員

勤務地

大阪府

給与

400万円 ~ 700万円

更新日

2024年05月03日 01:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

The Procurement Business Partner holds responsibilities and accountabilities in 7 key areas:

1. Continuity of Supply and Services
2. Project Support
3. Cost Control
4. Stakeholder Management
5. Supplier Relationship management
6. Sourcing
7. Compliance

Continuity of Supply and Services

- Make sure that Site manufacturing operations are not impacted by non-availability of materials or services. This is a shared responsibility between Supply Chain (Planner Buyer Group, Production Planner), Quality (Receiving & Inspection) and other relevant support functions at the Site.
- For suppliers in scope, lead communication around performance, projects, and complaints. Escalate issues whenever necessary to avoid disruptions in manufacturing.
- Lead and support risk analysis. Partner with Category Managers to identify risk mitigation plan for assigned commodities.
- Provide consultation to management and other groups regarding supplier/commodity issues, which may impact operations and provide purchasing and supplier management expertise to technical, engineering staffs.
- Make sure, key suppliers get regular auxiliary forecast information.
- Make sure, local key suppliers have the capacity and capabilities to fulfill Takeda's future demands.
- Make sure that CAPEX and OPEX activities are contractually covered.

Project Support

- Act as Procurement Subject Matter Expert in Global and Site Projects
- Make sure, supplier related milestones are met in supported projects
- Ensure local stakeholder's buy in and resources support according to project milestones
- Ensure proper supply of the Procurement relevant information's in projects tracking tools (SPOT, ...)

Cost Control

- Assist in the annual CAPEX and OPEX site budget planning.
- Create cost saving, and cost avoidance opportunities through competitive bidding, negotiations, etc., while maintaining ethical practices and win-win outcomes for both parties.
- Report these cost savings and cost avoidance into the designated tracking tools.
- Initiate projects that eliminate non-value added activities, increase quality and service and reduce costs.
- Submit Value Improvement Projects for evaluation and execution.
- Negotiate on behalf of Takeda with suppliers on price, delivery and other terms in accordance with the legal policies and procedures.
- Know the spend and spend development of your assigned categories
- Support the Monthly Saving analysis and process (Wave reporting / BI / ...)
- Perform value analysis and have a systematic TCO approach for CAPEX and OPEX projects.

Stakeholder Management

- Understand and support the Site's Must Win Battles
- Participate to the redaction of URS and SOW with a design for value approach
- Know the site budget relevant for the categories you are responsible for
- Provide training and guidance to stakeholders.
- Ensure that stakeholders are following the proper Procurement processes for CAPEX and OPEX projects.
- Be able to problem solve, recognize and anticipate stakeholder's requirements and identify the urgency of these needs.
- Make prompt judgment calls and keep stakeholder satisfaction in a quality environment.
- Learn and deploy purchasing practices and procedures. Communicate effectively this information to all levels of

management.

- Provide local/regional support; act as SME for procurement policies and processes.
- Participate and represent Site Procurement in critical site meetings in alignment with Senior PBP.
- Act in accordance with Lean Management principles
- Get acquainted with the Site Value Add Processes. Be regularly at the shop floor
- Provide guidance on supplier communication and on how to deal with suppliers in accordance with Takeda's values (Takedaism).
- Support the Global Procurement organization with reports and information's on local suppliers.

Supplier Relationship Management

- Foster supplier partnerships. Focus on supplier development, implementing and monitoring procurement strategies into a "World Class" business environment. There is a high degree of supplier relation management at all levels, business allocation decisions and monitoring adherence to the tactical/strategic processes developed by the Global Category Management Team, and the Center of Excellence.
- Investigate or support quality in resolution of complaints, in case of escalation or financial compensation negotiations.
- Monitor supplier performance in order to achieve global goals assigned to suppliers. Maintain and Review supplier performance reports to ensure conformance to supplier management goals (cost, quality, service, delivery).
- Review and resolve supplier performance issues.
- Develop an in-depth knowledge of suppliers and market capabilities, including local price and market developments.
- Represent your site in Supplier meetings
- Know your key suppliers and key contacts
- Drive innovation in the partnership with our key suppliers
- Regularly plan, setup, conduct and document decisions / actions / key content of Business Review meetings with your key suppliers.
- Maintain, review and consolidate the local / regional qualified / preferred supplier list.

Procurement Alignment

- Deploy global, regional and local procurement strategies and scorecards in order to optimize quality, services and costs. Achieve goals established in the strategic plan.
- Develop key suppliers' strategies and programs in alignment with Category Management and the Procurement Center of Excellence.
- Communicate local market trends and developments to Category Management
- Align Site Strategies and Site Requirements with Category Strategies and projects.
- Fulfil Procurement and Site reporting requirements
- Build network with other PBP's in the manufacturing sites : foster benchmarking with other Takeda's locations, and engage in Best Practices sharing activities.

Sourcing

- Source new local/regional suppliers and assist in supplier evaluation.
- Lead/Support all sourcing relevant activities, in collaboration with TBS - from market analysis, bidding process to supplier selection in alignment with Category management and cross functional team (project team/users/requestors/Quality).
- Analyze quotations, contracts, etc , in collaboration with TBS, to ensure that proposals meet with Takeda standards, government regulations and accepted trade practices.

- Follow current Procurement standard sourcing processes
- Use current Procurement sourcing tools and documents
- Identifying cross-site activities and translate these into potential opportunities through sharing with the relevant category managers.

Compliance

- Act as intermediate between Legal and Operations to establish contractual relationships. Address issues if any during the life cycle of the agreement(s).
- Supports supplier creation process and provide buyer/supplier data where applicable (e.g. Incoterms).
- Work with internal Quality Systems and procedures to insure compliance to all requirements.
- Participate in Supplier Audits when requested
- Document contracts in accordance with current Legal processes
- Acting according to Procurement policies and processes.
- Support implementation of new processes and technologies under guidance from Procurement and in alignment with the Global Processes and Operations team.

RESPONSIBILITIES:

Within these key areas, as Operational Buyer, you are

- The key contact to translate requirements of site GMS business requestor to CAPEX and OPEX related Procurement activities with Direct Procurement.
- Providing appropriate challenges to demand or specification where relevant.
- You will get support:
 - from the global Procurement team,
 - the shared Service TBS
 - and your site Senior Procurement Business Partner
- Able to deliver best-in-class procurement support to the organization.
- You will monitor progress of requests and provide regular scheduled updates to the requestor.
- You will have direct interaction with the GMS site management teams and multiple other functions at the sites, while always representing Takeda's according to the code of conduct and ethics code.
- This position is responsible for the administration of procurement activities and supplier management for assigned categories, products and services: CAPEX and OPEX within Direct Procurement.
- These activities include making and executing decisions to ensure uninterrupted quality product/raw material flow or service delivery, negotiating lowest total cost of ownership and optimizing supplier relationships.
- The incumbent will also maintain communications internally and externally to identify and resolve issues, which can impact operating efficiencies

スキル・資格

TRAINING, BEHAVIORAL COMPETENCIES AND SKILLS:

- 5+ years Procurement experience with experience in supporting cost reduction projects, value improvement programs, basic contracting, eSourcing and spot buying.
- Demonstrated understanding of CAPEX and OPEX categories and potential cost levers or market fundamentals.
- Demonstrated cross-functional thinking skills
- The role holder will ideally bring documented international strategic sourcing experience within CAPEX and OPEX related categories or transposable cost reduction experiences,
- Demonstrate ability to lead procurement projects, challenge internal and external stakeholders and create value by fostering adhesion.
- Proven Financial and Business Acumen (e.g. TCO, TEI, NPV & Cost Modeling)
- Experience working in a fast paced environment with multi-project and multi-product manufacturing industry.
- Strong analytical, negotiation and team building skills.
- Strong verbal and written communication skills as well as strong negotiation skills
- Excellent communication skills and specifications with best value and customer service in mind
- Ideally able to demonstrate a level of understanding on how to translate business requirements into Procurement operations and opportunities.
- Strong people/stakeholder skills, and have demonstrated capability in upwards management, with the ability to appropriately and respectfully challenge.

- Demonstrated negotiations skills in different sectors.
- CAPEX and OPEX projects management.
- Demonstrated ability to solve complex situations, while focus on Takeda key Principles (PTRB – Patient – Trust – Reputation - Business)
- Demonstrated abilities to take decisions and enforce them within stakeholders

CERTIFICATES/APPROVALS:

- Degree level educated.
- Business level English, TOEIC / TOEFL scoring

REQUEST FOR TRAVEL ACTIVITY:

- Able to eventually travel to suppliers locations or other Takeda's locations for limited periods.

会社説明