



Clinical Education Specialist

トップシェア製品多数保有のグローバル医療機器メーカー 日本でシェア拡大中！

募集職種

採用企業名

Applied Medical Japan株式会社

求人ID

1469868

業種

医療機器

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区, 千代田区

給与

500万円 ~ 700万円

勤務時間

9:00~17:00 (休憩: 60分) フレックスタイム制 (フルフレックス) 時間外労働有無: 有

更新日

2024年05月15日 09:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒: 学士号

現在のビザ

日本での就労許可が必要です

募集要項

Position Title: Clinical Education Specialist

Job Purpose:

The primary responsibility of the Clinical Education Specialist (CES) is to support our initiatives within Japan to provide clinicians (primarily surgeons and surgical residents) with seminars and hands-on training opportunities that meet their educational needs and that align with the focus of Applied Medical. Specifically, the CES coordinates all aspects of the hands-on and virtual training programs that we support in areas such as: trans anal surgery, vNOTES, HALS, single-incision surgery, and basic laparoscopic skills. The CES provides support during cadaveric, porcine, and simulation courses.

Place in the Organization:

The CES works closely with local Field Implementation (Sales) team, Clinical Development, Clinical Education, Branding, Customer Service and RA/QA. The Clinical Education Specialist reports to the Clinical Education Manager directly who reports to the CD & CE Manager

Key Responsibilities:

- Identify and prioritize the training needs of our customers and support the development and implementation of appropriate training strategies/plans
- Build relationships with surgeons and societies that Applied Medical Japan can partner with to deliver high-quality training
- Work closely with the field team to assist them to meet their objectives via educational programs. Manage all aspects of the training courses that we offer, specifically:
 - Establish, vet and develop surgeon champions for course faculty and proctorships
 - Identify appropriate training facilities
 - In collaboration with the course faculty, develop the course agenda and selection criteria for participants
 - In collaboration with the Clinical Education and Branding team in the home office, prepare any materials (e.g. brochures) or agreements needed
 - Provide technical support to the faculty and participants during the course
 - Provide training/guidance to any non-CE team members that will be supporting the course
- Help define and implement the necessary training tools/models
- Analyze the effectiveness of training initiatives and provide senior management with regular updates and recommendations
- Develop an in-depth knowledge of the relevant surgical procedures and products
- Plan courses and help to ensure that spending stays within the limits of the CE budget

スキル・資格**Requirements**

- College/university graduate
- Three or more years of experience in a similar or related role of organizing events, medical device sales, etc.
- Oral and written communication skills in Japanese
- Acquired business manner
- Good written and oral communication skills in English
- Availability to frequently travel (e.g., Average of 3-4 days a week), including some weekends and national holidays.
- Proven experience in facilitating events and building networks
- Strong project management skills;
- Strong clinical background;
- Proven assertiveness in facilitating events
- Strong follow-up skills; Proficiency in Microsoft Office including but not limited to Word, Excel, PowerPoint, and Outlook

Competencies

- Excellent time management and project management skills
- Highly detail oriented and organized
- Capable of effectively managing multiple deadlines and projects
- Ability to work independently and in a team environment
- Adept at working with people from a variety of different backgrounds
- Ability to adapt to rapidly evolving situations and perform troubleshooting

Physical Capabilities

N (Not Applicable) Activity is not applicable to this position.

O (Occasionally) Position requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently) Position requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Position requires this activity more than 66% of the time (5.5+ hrs/day)

Physical Demand

Stand O

Walk O

Sit F

Manually Manipulate O

Reach Outward O

Reach Above Shoulder O

Climb N

Crawl N

Squat or Keel N

Bend O

Grasp O

Speak O

Lift / Carry

5kg or less O

6-10kg O

11-20kg O

21-50kg N

Over 50kg N

Push / Pull

5kg or less ○

6-10kg ○

11-20kg ○

21-50kg ○

Over 50kg ○

勤務地：東京都千代田区内神田1-14-8 KANDA SQUARE GATE 6F（本社）

- 受動喫煙対策：屋内全面禁煙
- 転勤：当面なし
- 在宅勤務・リモートワーク：相談可（在宅）
- オンライン面接：可

雇用形態：正社員

- 雇用形態補足 期間の定め：無
- 試用期間：3ヶ月
但し、会社が必要と認めたときは試用期間を3ヵ月を限度として延長することがある。また特別な事情があるときは、これを短縮又は免除することもある。

待遇・福利厚生：通勤手当、健康保険、厚生年金保険、雇用保険、労災保険**休日・休暇：**

- 完全週休2日制（休日は土日祝日）
- 年間有給休暇10日～20日（下限日数は、入社半年経過後の付与日数となります）
- 年間休日日数125日
- 夏季休暇（4日）、年末年始休暇、私傷病休暇（1年度につき5日以内）

会社説明