



Property accountant | ~15M (

WFH, Performance bonus etc

募集職種

人材紹介会社

アイウィルキャピタル合同会社

採用企業名

Client is a leading global investment company for logistic facil

求人ID

1462764

業種

アセットマネジメント

会社の種類

中小企業 (従業員300名以下) - 外資系企業

外国人の割合

外国人 少数

雇用形態

正社員

勤務地

東京都 23区

給与

1500万円 ~ 1800万円

勤務時間

9 : 00~17 : 30 (うち、休憩60分)

休日・休暇

(休日): 土、日、祝日

更新日

2024年05月15日 02:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

流暢

最終学歴

大学卒 : 学士号

現在のビザ

日本での就労許可が必要です

募集要項

Responsibilities

- Perform NOI analysis and overall trend analysis, and make optimization recommendations to the property management department that manages facilities

- Create PM Report (development properties, J-REIT properties)
- System management and operation of Lease information, which serves as the company's database and information source for other departmental systems ⇒Consignment details: Invoicing, property expense payment

[Rewards and career benefits]

· Since one person is in charge of each transaction, they can be involved in a wide range of tasks, from contract conclusion to operational management during the period and sales.

· In the future, we plan to expand the scope of our work to include not only performance analysis but also NOI income and expenditure forecasting, which is done by other groups (FP&A), so there will be opportunities to acquire further knowledge.

- Because we are a small team, it is easy to express your opinions on what you want to do and suggestions for improvement, and you can be actively involved in improving business operations.

[Assumed position]

Associate/Manager

スキル・資格

Qualifications

《Requirements》

- Excel experience required (ability to create PM reports, budgets, income and expenditure management, etc.)
- Person with administrative experience in AM, PM (interim accounting management), back office experience
- University graduate or above

《Preferred conditions》

- PM Report , experienced in budget creation, income and expenditure management/analysis

[What kind of person will match?]

- Those who can perform accurate and efficient administrative processing
- Those with strong communication skills
- People who can take the initiative and carry out work without waiting for instructions, checking with their superiors as necessary. People who are bright and positive.

会社説明