



## Accounting & Finance Reporting specialist

### 募集職種

#### 人材紹介会社

Cornerstone Recruitment Japan 株式会社

#### 採用企業名

Global financial service provider

#### 求人ID

1457497

#### 業種

その他（金融）

#### 会社の種類

大手企業 (300名を超える従業員数)

#### 雇用形態

正社員

#### 勤務地

東京都 23区

#### 給与

経験考慮の上、応相談

#### 更新日

2024年09月16日 03:00

### 応募必要条件

#### 職務経験

6年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

流暢

#### 日本語レベル

流暢

#### 最終学歴

大学卒：学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

#### 【JOB RESPONSIBILITIES】

- Preparation of the monthly, quarterly and annual financial reporting and assist the preparation of consolidated financial statements under JGAAP.
- Working closely with the external auditors and IPO consultants to prepare the annual securities report in compliance with the requirements under Financial Instruments and Exchange Act (FIEA).
- Support J-SOX implementation
- Support grant reporting

- Support financial reporting of group companies under IFRS.
- Examining expense claims by vendors and employees
- Preparing journal entries, maintaining ledgers and reconciling accounts
- Invoicing and performing intercompany reconciliation.
- Managing remittance and related functions for all banking accounts
- Assisting tax filing and tax payment
- Cooperating with other departments to provide necessary information for project management, budget analysis etc.
- Other ad-hoc activities and tasks as assigned.

**[REQUIREMENTS]**

- Understand and agree with our vision, mission, goals, and values.
- Share and exemplify our Guiding Principles and high level of ethical behavior and trustworthiness.
- 5+ years of experience in accounting or financial reporting in compliance with JGAAP /IFRS preferred. The experience in an IPO preparation company or publicly listed company, and IFRS experience are plus.
- Being a Certified Public Accountant is a big plus. The Official Business Skills Test in Bookkeeping 2nd grade or above (日商簿記 2級以上) is a plus.
- Be passionate, aspirational, and highly motivated to commit to the goal achievement even in difficult situation.
- Strong interpersonal and communication skills
- Fluency in English and Japanese
- Proficiency in Microsoft Excel or Google Spreadsheet

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会社説明