



Gensler

Project Manager - Workplace / プロジェクトマネージャー

在宅/Remoteあり / 世界最大のデザイン事務所 / クリエイティブな環境

Job Information

Hiring Company

Gensler and Associates / Int'l, Ltd.

Job ID

926408

Division

TK-Work Flex Studio

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Minato-ku

Train Description

Ginza Line, Aoyama Itchome Station

Salary

Negotiable, based on experience

Salary Bonuses

Bonuses paid on top of indicated salary.

Work Hours

9:00-18:00

Holidays

土日祝日

Refreshed

January 27th, 2022 02:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

As a Gensler **Project Manager**, you have a successful track record of managing all phases of architecture projects and will have overall project responsibility for client satisfaction, quality control and financial performance. You will deploy resources to ensure that the work process flows smoothly and act as the primary liaison between the team and client. This is a great opportunity to join a highly creative, collaborative team while working on trendsetting architectural projects across a variety of industries.

What You Will Do

- Implement one or more client projects through the leadership of project teams
- Provide leadership to client and team by communicating project objectives, contract scope, terms and schedule
- Manage scheduling, budgets, staffing and project set-up with clients, sub-contractors, vendors and contractors
- Prepare project proposals and negotiate contracts and fees; bid projects to multiple general contractors
- Track and manage financial performance of project for success (e.g., work plan, schedule, fees, change orders, billings and collections)
- Manage project lifecycle; estimating, bidding, project kick-off, weekly coordination, punch list, turnover, opening, and project close-out

Required Skills

Your Qualifications

- Bachelor's degree in Architecture or related field
- 8+ years of related project management experience on a range of architecture projects
- Professional license or certification preferred
- LEED accreditation preferred
- Experience negotiating project scope, and fees
- Experience with the full project lifecycle, through post-occupancy
- Knowledge of building codes, standards and building structures
- Basic technical understanding of architectural design, interior and furniture design
- Experience with project management software, such as MS Project, a plus
- Working knowledge of AutoCAD and Revit
- Able to communicate fluently in Japanese and English

Your Design Technology Qualifications

- Familiarity with the BIM project lifecycle through design, construction and operational phases.
- Understanding of BIM deliverables and terminology in contracts.

Company Description

ゲンスラーは建築、デザイン、マスタープランニング及び戦略的コンサルティング業務においてグローバルな展開を進めているデザイン設計事務所です。クライアントのパートナーとして、デザインを通じたソリューションを提供し、より良い環境作りへのお手伝いをして参りました。ゲンスラーは1965年にサンフランシスコでArt Genslerと3人のスタッフによって設立され、今日では世界最大の建築設計事務所のひとつに数えられています。スタッフの総数は現在5,000人を超え、世界各地49か所に事務所を展開しております。プロジェクトロケーションも全世界に渡り、常に3,500以上のクライアントにサービスを提供しております。会社創設以来50年以上に渡り、ゲンスラーは生活の質の向上に重点を置いた、最高の空間造りのパイオニアであり続けています。

ゲンスラー東京オフィスは1993年の設立以来、日本企業からグローバルクライアントに渡るまで、幅広いクライアントに設計業務を提供してきました。発足当時より企業のオフィス空間を中心に、斬新で質の高いデザインを提供し続け、オフィスの発展と共に業務内容も拡大充実して参りました。現在、東京オフィスは経験豊富なデザイナーや建築士をはじめとするスタッフと共に、オフィス、商業施設、ホテル等の設計業務、ブランド戦略、プロダクトデザイン、戦略コンサルティングに至るまで多岐にわたるサービスを提供しています。

ゲンスラーの“One-firm firm”（ひとつに固く結ばれた企業）という信念のもと、東京オフィスは世界中のゲンスラーオフィスと密接に連携を取り、プロジェクトに必要な経験豊かな人材及び情報の共有化を計っています。東京オフィスはその25年以上に渡る経験を基に、クオリティの高いサービスを国内外のクライアントに提供することに何よりも尽力しています。

Gensler is a leading global architecture, design, planning and strategic consulting firm that partners with companies to achieve measurable business and organizational goals through the use of design.

Gensler has 50 locations and over 5,000 professionals in Asia-Pacific, Europe, and the Americas. Founded in San Francisco in 1965, Gensler is now one of the world's largest architectural and design firms. The firm has over 3,500 active clients in virtually every industry and delivers projects as large as a city and as small as a task light for an individual's desk. For over 50 years, Gensler has been a pioneer in creating great places that enhance the quality of work and life.

Gensler has been building relationships with Japanese and global clients in Japan since the firm started services in Tokyo in 1993. We started with the delivery of our unique and high-quality designs for our corporate clients, and we have broadened

the service areas as the office has grown. Our present clients in Japan represent many industries including professional and financial services, entertainment, retail, and hospitality.

Gensler has a "one-firm firm" philosophy: The Tokyo office is connected to all Gensler resources worldwide. Using this network, the Tokyo office has access to Gensler's global expertise if required for a given project. But first and foremost, the Tokyo office is dedicated to delivering high-quality services to local clients based on its over 25 years of experience in this market.