



## Contract Manager - IT Company 👍 Exclusive job

### Great Work Life Balance

#### Job Information

##### Recruiter

[Legal Intel | Accounting Intel \(Legal Intel K.K.\)](#)

##### Job ID

916601

##### Job Type

Permanent Full-time

##### Location

Tokyo - 23 Wards

##### Salary

9 million yen ~ 11 million yen

##### Refreshed

February 14th, 2020 02:00

#### General Requirements

##### Minimum Experience Level

Over 3 years

##### Career Level

Mid Career

##### Minimum English Level

Business Level

##### Minimum Japanese Level

Native

##### Minimum Education Level

Bachelor's Degree

##### Visa Status

Permission to work in Japan required

#### Job Description

This company has an outstanding reputation globally for offering great work-life balance and has ambitious plans, including for an IPO. It is seeking a Contract Manager to join its team.

The main responsibilities for this position are as follows:

- Ensuring all purchasing agreements follow company guidelines
- Negotiating on contracts using Japanese and English
- Overseeing licensing agreements including establishing the appropriate framework and process

The successful candidate will have:

- A minimum of four years' experience handling legal contracts

- **Experience with technology contracts**
- Excellent communication in both Japanese and English
- **Strong attention to detail and the ability to handle multiple tasks at once**

For further information please contact Andrew directly, and in confidence, on 03 4540 7889 or at [andrew@legal-intel.com](mailto:andrew@legal-intel.com)

Visit us directly at [www.legal-intel.com](http://www.legal-intel.com) for information on legal jobs in Tokyo

---

## Company Description

### **About Legal Intel K.K.**

Legal Intel K.K. is a recruitment agency specializing in the search and placement of Legal & Compliance and Finance & Accounting professionals. The company comprises 2 divisions - Legal Intel and Accounting Intel - each specifically set up to provide a dedicated service to Japanese and foreign clients in Japan.

For further information on our company and our recruitment services, please visit us at [www.legal-intel.com](http://www.legal-intel.com), [www.accounting-intel.com](http://www.accounting-intel.com) or [www.facebook.com/LegalIntel](https://www.facebook.com/LegalIntel)