



Hotel General Manager

Job Information

Recruiter

RGF Professional Recruitment Japan

Job ID

676377

Job Type

Permanent Full-time

Location

Hokkaido

Salary

7 million yen ~ 8 million yen

Refreshed

January 20th, 2020 01:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Main Responsibilities include:

- Oversee the operational functions of the hotel, as per the Organizational chart/ appointed Operator.
- Hold regular briefings and meetings with all head of departments/appointed Operator.
- Develop and ensure full compliance to Hotel operating controls, SOP's, policies, procedures and service standards
- Lead all key property issues including capital projects, customer service and refurbishment.
- Handling complaints, and oversee the service recovery procedures.
- Responsible for the preparation, presentation and subsequent achievement of the hotel's annual Operating Budget, Marketing & Sales Plan and Capital Budget.
- Manage on-going profitability of the hotel, ensuring revenue and guest satisfaction targets are met and exceeded.
- Ensure all decisions are made in the best interest of the hotels and management.

Hotel management skills are required as below:

Performance Management, Staffing, Management Proficiency, Coordination, Coaching, Developing Standards, Financial Planning and Strategy, Process Improvement, Decision Making, Strategic Planning, Quality Management

Required Skills

The ideal candidate is a seasoned and highly intelligent hotel professional with outstanding, management skills and extensive hands-on experience. Available to work when needed, including weekends, holidays, and nights. Ability to speak and write in Japanese and English is required.

Company Description

RGF HR Agent Japan provides bilingual professionals to multinational corporations. We are functional recruiters focusing on Finance & Accounting, Banking, Legal, HR & GA, Logistics, Telecoms, Sales & Marketing, and Technology.