

mazars

Outsourcing Manager 【ビジネスレベル英語力】

フランスの企業で。20か国弱の国籍従業員。多様性が尊重される環境

Job Information

Hiring Company

Mazars Japan K.K.

Job ID

1187283

Company Type

Small/Medium Company (300 employees or less) - International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Minato-ku

Salary

8 million yen ~ Negotiable, based on experience

Refreshed

January 21st, 2022 05:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level (Amount Used: English usage about 50%)

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

JOB SCOPE

- Overseeing the general day to day activities and motivation of the team
- Monitoring the deadlines of all projects, month-end, and year-end reports and overall quality of the deliverables sent to clients.
- Reviewing clients' monthly accounting reports and annual financial statements prepared by team members.
- Supporting team members with resolution of technical questions
- Managing communication and relationship with clients
- Preparing team budgets and actual to budget variance reports
- Preparing data to support fee increase proposals and fee recovery analysis
- Managing the on-boarding of new client projects into the team
- Co-ordinating the process of tax return reviews and managing the year-end tax filing processes for clients
- Participating in the screening and interview process for new hires
- Participating in the delivery of internal training initiatives

- Overseeing the billing process for the team clients

Required Skills

MINIMUM REQUIREMENTS

- 5-6 years' experience in the accounting field
- Experience of managing a team of at least 5 people for at least 1 year.
- Excellent leadership and communication skills
- Strong technical accounting skills
- Good understanding of Japan Corporate Tax rules and their practical application
- Reasonable proficiency with Excel
- Good attention to detail and ability to analyze large amounts of data.
- Fluent in Japanese language
- Strong spoken and written English skills (TOEIC 800+)
- Bachelors' degree or equivalent
- Bookkeeping Certificate level 2 (Nissho Boki 2) or equivalent

OTHER VALUED REQUIREMENTS

- Experience of working in accounting and tax outsourcing industry.
- Experience of working with foreign affiliated companies.
- Knowledge of US GAAP, IFRS or other country GAAP.
- Experience of international ERP and other accounting systems
- Holder of professional qualifications (e.g., US CPA, JICPA, TAX Accountant) or in the process of studying/having already passed some subjects.
- Interested in promotion and career development opportunities.

REASON FOR OPENING THE POSITION

- Growth in number of clients and need to create new service teams.

REMUNERATION AND BENEFITS

- Base salary up to 900,000 Yen/month including 30 hours of embedded overtime payment.
※It depends on your current salary and performance at the interviews.
- Annual performance bonus equivalent to 1~3 months of salary (not guaranteed)
- Monthly commutation allowance up to 30,000 yen
- Training plan with internal, external, and possibly overseas training sessions
- Flex-time work system (core time: 10:30 to 16:30)
- Work from Home options
- Support and other incentives to employees studying for professional qualifications.
- Possibility of salary raise depending on Annual performance evaluation.

INTERVIEW PROCESS

- First interview with HR
- Second interview with Senior Manager/Partner
- Third interview (if required)
- Technical tests (if necessary)

- Seniority Level : Mid-Senior level
- Industry : Accounting
- Employment Type : Full-time
- Job Functions

Company Description

Mazars is an international audit, tax and advisory firm committed to helping our clients confidently build and grow their businesses.

We have come a long way since Robert Mazars set up his accountancy firm in Rouen, France in 1945. From these modest beginnings, Mazars has grown into an international group comprising over 40,000 professionals across more than 90 countries and territories, including 16,000 professionals through the Mazars North America Alliance.

Our unique integrated partnership spans all continents:

90+ countries and territories
40,000+ professionals worldwide

Mazars specialises in providing business services to a wide range of international companies doing business in Japan.

Mazars also play a key role in supporting many large Japanese companies that use Mazars services overseas, particularly in Europe and Asia. Whether a company is local or international, Mazars in Japan can be of assistance.

OUR SERVICES

●Audit & assurance

Independence and rigour that provides confidence and transparency for stakeholders and society.

●Consulting

In a complex and uncertain world, making important business decisions may seem like a intimidating task. Our Consulting services include post M&A support, Forensic & Investigation, Business Process support, Outsourced Internal Audit and Internal Control.

●Financial Advisory Services

Advisory Services includes IFRS Advisory, M&A advisory, Transaction Support, Preparation for listing in Japan / overseas

●Outsourcing

Running or growing a business is tough enough without the burden of administration, accounting and ever-changing legislation.

Tax Services

With presence in major economies of the world, we understand the complexities of tax in today's global economic climate. Mazars Japan works closely with our offices in other countries in delivering professional services through multi-lingual teams experienced in both international and local requirements and regulations. Our Tax Advisory Services comprise Corporate Tax Compliance and Support,...

●International Desks

We provide specialist expertise to assist clients both foreign companies in their business in Japan and Japanese companies in their international growth strategies.

●Publications

You will find here surveys, studies, newsletters and other business-oriented documents published by Mazars.

●Financial services consulting

"A strategic partner to clients, leveraging expert insight and rigorous analytics to enhance competitiveness and transform businesses" - Justin Tan, Partner (Financial Services Consulting APAC)