Data Center Operator

great opportunity to enter into IT World

Job Information

Hiring Company
BiOS, Inc.

Job ID
897039

Industry
System Integration

Non-Japanese Ratio
Majority Japanese

Job Type
Contract

Location
Tokyo - 23 Wards

Salary
3 million yen ~ 3.5 million yen

Refreshed
October 28th, 2026 10:00

General Requirements

Career Level
Entry Level

Minimum English Level
Daily Conversation Level

Minimum Japanese Level
Native Level

Minimum Education Level
High-School

Visa Status
Permission to work in Japan required

Job Description

Job Title: Data Center Operator

業務タイトル：データセンターオペレーター

Place: Tokyo, Koto-ku, Shin Suna

就業場所： 東京都江東区新砂

Job Description:

Duties will include, but not limited to:

・Supporting clients visiting the data center with entrance/exit administration, physical security check, escorting to workplace(s), renting equipment required/requested, etc.

・Tape management activities (swapping with new tape, keeping old ones in stock, passing used tapes to vendors responsible)

・LED review, power on/off, power cable connect/disconnect

・Check status of equipment and facilities in the data center visually

・Asset and inventory management (including clients' IT equipment, tools, etc.)

・Preparing documentations (i.e. support log report, inventory report, etc.)

職務内容：

職務には以下が含まれますが、これらに限定されません。

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    - **データセンターを訪問されるお客様の入退室管理、物理的なセキュリティチェック、現場へのエスコート、ご要望される機器のレンタル、などのサポート。**
    - **磁気テープの管理（新しいテープへの交換、使用済みテープの保管、使用済みテープの外部業者への受渡し）**
    - **機器のLED確認、電源のOn/OFF、電源ケーブルの抜き差し**
    - **データセンター内の施設や機器の状態の目視確認**
    - **資産/在庫管理（顧客のIT機器、ツール類を含む）**
    - **各種報告書の作成（作業報告書、在庫管理報告書、等）**

Work Hours:

Shift 1: Start Time (09:00) End Time (18:00)

Shift 2: Start Time (08:30) End Time (20:30)

Shift 3: Start Time (20:00) End Time (09:00)

※Break Times are (60) minutes per shift

勤務時間：

シフト①09:00~18:00

シフト②08:30~20:30

シフト③20:00~09:00

※各シフトとも休憩時間６０分

Salary range:

280,000JPY / month

給与：

280,000円/ 月

Required Skills

Conditions for an Application

Strong interest in joining IT industry (we welcome applicants who are not experienced in relevant support)

Able to work in shift, including night time and holidays

Strong customer support skills

Able to work with colleagues and clients with fluent communication

Native level Japanese is required

Requires Languages:

Japanese: JLPT1 ~ Native/Fluent level

English: Conversational level

言語スキル：

日本語：日本語能力検定試験 1 級~ネイティブレベル

英語：日常会話レベル

Company Description

BiOS was formed in 1998 and has evolved into a premier IT solutions provider to a wide range of small and large foreign firms in Japan. We have developed strong partnerships with an increasing number of major Japanese and foreign firms while establishing a reputation for excellence with some of the world's leading IT vendors.

Over the years BiOS has developed the benchmark for bilingual IT Solutions in Tokyo, built on the principle of providing honest and affordable services customized and tailored to our client’s needs.

We are always looking for bilingual IT professionals to join our onsite and internal teams. We pride ourselves in recruiting talented and ambitious engineers from all over the world.

Currently our teams include bilingual technical, sales and administration staff from more than 10 countries making BiOS a dynamic IT Team in Tokyo where intellect and creativity and a strong work ethic are all rewarded.

Start your future today with BiOS.