

PR/110952 | Senior Accounts

Job Information

Recruiter
JAC Recruitment India

Job ID
1623971

Industry
Other (Trade)

Job Type
Permanent Full-time

Location
India

Salary
Negotiable, based on experience

Refreshed
November 24th, 2026 10:41

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Basic Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

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• Handle full set of accounts, including AP, AR, GL, and bank reconciliations.
• Maintain financial transaction records.
• Manage and file tax submissions (GST, corporate tax, etc.) in compliance with local regulations.
• Liaise with external auditors, tax agents, and government authorities for financial reporting and compliance.
• Handle ad-hoc accounting, basic HR, administrative support, and local data collection as needed.

Mandatory Requirements

• Over 4 years of accounting experience in an MNC manufacturing company (experience reporting to a foreign supervisor is a plus).
• Good English interpersonal and communication skills to liaise with Singaporean and Japanese colleagues.
• Proficient in Microsoft Office, including intermediate Excel skills (VLOOKUP and Pivot Tables; VBA/macros are not required).
• Strong knowledge of Indian tax and accounting regulations, policies, and overall procedures.
• Familiar with full set of accounting, payroll, and in-house systems.

• Positive attitude with the ability to work independently and under pressure.

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Company Description