

PR/096438 | Junior Accountant

Job Information

Recruiter
JAC Recruitment Vietnam Co., Ltd

Job ID
1623957

Industry
Audit, Tax Accounting

Job Type
Permanent Full-time

Location
Vietnam

Salary
Negotiable, based on experience

Refreshed
November 24th, 2026 10:26

General Requirements

Minimum Experience Level
Over 1 year

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Company and Job Overview
JAC's client, Japanese consulting firm is looking for a Junior Accountant position.
Location: Ho Chi Minh City

Job Responsibilities

- Conduct routine accounting and tax services to clients:
- Input accounting entries into accounting software.
- Prepare monthly accounting reports.
- Calculate monthly payroll and other liability according to payroll such as SIHIUI.
- Calculate and declare taxes, including VAT, PIT, CIT and FCT.
- Communicate with clients during daily work.

- Work with clients' auditors and tax officers when needed.
- Assist in spot services such as review and due diligence for M&A projects.
- Other tasks assigned by personnel at higher level

Job Requirements

- Bachelor degree in accounting, auditing, finance, banking, commerce.
- 1-2 years experience in accounting work.
- Good communication in English.
- Communication skills.
- Analytical, problem solving skills.
- Time management and team work.
- Careful, keen on details, responsible, hard-working.

Interested applicants, click APPLY NOW
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Company Description