JAC Recruitment

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JAC Recruitment Thailand

PR/120767 | BOI, Import-Export

Job Information

Recruiter
JAC Recruitment Thailand

Job ID
1623932

Industry
Chemical, Raw Materials

Job Type
Permanent Full-time

Location
Thailand

Salary
Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Daily Conversation Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Job Responsibilities

- Handle import and export activities for raw materials and machinery.
- Manage BOI processes, including raw material control and stock transactions.
- Prepare and submit stock, scrap, and related reports.
- Maintain accurate inventory records and system data.
- Coordinate with Customs, BOI, and other government agencies.
- Support audits and inspections by preparing required documents.

Requirements

- Bachelor's degree.
- 3-5 years of experience in BOI and import-export operations.

- Experience in RM Control, Cut Stock, Scrap Report, and Re-import processes.
- Familiar with IC Online, EMT, MS Office, and Outlook.
- Good English communication skills.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description