Business Analyst

Insurance Consulting team- Hybrid, Tokyo

Job Information

Hiring Company
Cognizant Japan K.K.

Job ID
1623879

Industry
IT Consulting

Company Type
International Company

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards, Chiyoda-ku

Train Description
Yurakucho Line, Kojimachi Station

Salary
Negotiable, based on experience

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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

About the role As a Bilingual Insurance Business Analyst, you will make an impact by translating business needs into clear, actionable requirements for an ongoing insurance administration system upgrade. You will be a valued member of the Insurance Consulting team and work collaboratively with business users, development teams and testing teams, and clients.

About Cognizant Consulting Cognizant Consulting is where curious minds come together to solve complex challenges and create meaningful impact. Blending industry insight, technology expertise, and the power of AI, we partner with leading organizations to transform the way they work, serve customers, and grow.

コグニザントについて

コグニザント（NASDAQ: CTSH）は、AI Builderおよびテクノロジーサービスプロバイダーとして、お客様にフルスタックのAIソリューションを構築することで、AI投資と企業価値を結ぶ架け橋となっています。業界、ビジネスプロセス、エンジニアリングに関する当社の深い専門知識を活かし、組織固有のビジネス環境をテクノロジー・システムに組み込みます。これにより、人間の可能性を最大限に引き出し、確かな成果を実現するとともに、急速に変化する世界においてグローバル企業が常に一歩先を行くための支援を行っています。 詳細については、cognizant.ai をご覧ください。

In this role, you will

- Gather, analyze and clarify business requirements with insurance stakeholders, including underwriting, actuarial and claims teams.
- Translate business needs into functional requirements, business specifications and other project documentation for delivery teams.
- Coordinate communication and issue resolution across business users, development teams and testing teams.
- Develop test scenarios and plans, support or execute user acceptance testing, and validate deliverables against agreed requirements.
- Support the successful delivery of the current system upgrade and contribute to future business system initiatives as opportunities arise.

Work model At Cognizant, we strive to provide flexibility wherever possible. Based on this role's business requirements, this is a hybrid position requiring three to four days a week in a client or Cognizant office in Tokyo. Regardless of your working arrangement, we are here to support a healthy work-life balance through our various wellbeing programs.

The working arrangements for this role are accurate as of the date of posting. This may change based on the project you're engaged in, as well as business and client requirements. Rest assured; we will always be clear about role expectations.

Required Skills

What you must have to be considered

- At least three years of hands-on experience as a Business Analyst, including requirements gathering, analysis and documentation.
- Practical knowledge of the insurance domain and the ability to work effectively with insurance business stakeholders.
- Native-level Japanese or JLPT N1 proficiency for direct communication with business users and the preparation of business documentation.
- Intermediate level English, with the ability to participate in meetings and communicate in writing with project stakeholders.
- A bachelor's degree or equivalent higher education qualification.

These will help you succeed

- Experience supporting insurance administration systems or system upgrade projects.
- Experience creating business specifications and explaining requirements to development teams.
- Hands-on experience planning, coordinating or executing user acceptance testing.
- Strong stakeholder coordination skills across business and technology teams.
- A structured, detail-oriented approach to problem solving and documentation.

We're excited to meet people who share our mission and can make an impact in a variety of ways. Don't hesitate to apply, even if you only meet the minimum requirements listed. Think about your transferable experiences and unique skills that make you stand out as someone who can bring new and exciting things to this role.

Company Description