

Senior Accountant (Accounts Receivable Focus)

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Global Luxury Consumer Brand

Job ID
1623643

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
6 million yen ~ Negotiable, based on experience

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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Overview

A global luxury consumer brand is seeking a Senior Accountant with a strong Accounts Receivable (AR) background to support its wholesale business operations. This role is responsible for AR management, billing, collections, revenue recognition support, and financial controls while partnering closely with Sales and Finance teams. The position offers broad exposure to accounting operations, month-end closing, audits, and process improvement initiatives within an international business environment.

Key Responsibilities
Accounts Receivable & Billing
Manage customer invoicing and support accurate revenue recognition.
Perform cash application processing and AR reconciliations.
Reconcile receivables balances and investigate discrepancies.
Monitor outstanding balances and coordinate collection activities with commercial teams.
Prepare and analyze AR aging reports to support cash flow management.

Wholesale Business Support
Partner with commercial teams on billing and collection processes.
Maintain and review customer payment terms, discount structures, and credit limits.
Prepare sales and collection performance reports.
Manage customer master data and billing information.
General Accounting
Review and process employee expense reimbursements.
Prepare journal entries and support routine accounting activities.
Respond to finance and accounting-related inquiries from stakeholders.
Support ongoing improvements to accounting procedures and controls.
Month-End Closing & Audit Support
Support month-end and year-end close activities, including reconciliations.
Assist with internal and external audits by preparing supporting schedules and documentation.
Help strengthen internal controls and improve accounting processes.

Reporting Structure
Reports directly to the Finance Manager.
Part of a collaborative finance team supporting the local business and regional operations.
Opportunity to join at either Accountant or Senior Accountant level depending on experience.

Employee Benefits:
Compensation & Benefits
Competitive salary package with annual performance bonus opportunities.
Annual compensation review process.
Overtime and commuting allowances.
Flexible working hours with core hours and work-life balance support.
Hybrid working arrangement with remote work flexibility.
Defined contribution pension program.
Comprehensive social insurance coverage, including health, pension, employment, and workers' compensation insurance.
Employee Welfare
Generous annual leave entitlement from the start of employment.
Additional leave programs including wellness, sick, volunteer, and family-support leave.
Employee assistance and wellbeing resources to support physical and mental health.
Professional development opportunities and ongoing skills training.
Collaborative international work environment with exposure to regional and global stakeholders.
Modern office location with a strong emphasis on employee engagement, career growth, and long-term development.

Required Skills

Requirements

Experience & Qualifications

5-10 years of accounting experience, including hands-on Accounts Receivable responsibilities.
Experience working within an international or multinational company environment preferred.
Background in retail, fashion, luxury goods, consumer products, or manufacturing industries is advantageous.
Understanding of wholesale business models and customer receivables management.
Solid knowledge of accounting standards and financial reporting principles.

Technical Skills

Experience working with ERP systems.
Strong proficiency in SAP or similar enterprise finance systems.
Advanced Excel skills, including Pivot Tables, lookup functions, and data analysis.
Strong reconciliation and financial reporting capabilities.
Language Skills
Native-level Japanese.
Business-level English with the ability to communicate effectively across international teams.

Personal Attributes

High attention to detail and accuracy.
Strong analytical and problem-solving skills.
Excellent communication and stakeholder management abilities.
Collaborative approach with the ability to work cross-functionally.
Comfortable operating in a fast-paced and dynamic business environment.

Company Description

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