# Senior Commisioning Manager|Building Engineering Services

**Welcome to Bilingual Engineer**

## Job Information

**Hiring Company**
Commtech Asia Japan K.K.

**Job ID**
1623125

**Industry**
Other (Real Estate, Construction)

**Company Type**
Small/Medium Company (300 employees or less) - International Company

**Non-Japanese Ratio**
About half Japanese

**Job Type**
Permanent Full-time

**Location**
Tokyo - 23 Wards, Minato-ku

**Train Description**
Chiyoda Line, Akasaka Station

**Salary**
Negotiable, based on experience

**Work Hours**
8:30 ~ 17:30

**Holidays**
完全週休2日制（土・日）、祝日、 等

**Refreshed**
November 13th, 2026 16:02

## General Requirements

**Minimum Experience Level**
Over 6 years

**Career Level**
Mid Career

**Minimum English Level**
Fluent Level

**Minimum Japanese Level**
Daily Conversation Level

**Minimum Education Level**
Bachelor's Degree

**Visa Status**
Permission to work in Japan required

## Job Description

**主要プロジェクトにおいて、Commtech Asia Japanを代表するリード・コミッショニング・エンジニアの役割をお任せし**

**主要クライアントにおいて、Commtech Asia Japanに代表するシニア・コミッショニング・エンジニアの役割をお任せします。**
**オフィスビル・データセンター・公共施設・物流施設といったアセットの設計図・施工図・仕様書・文書等のコミッショニング評価や現場コンプライアンス、コンサル業務**

**Responsibilities :**

- Perform task as directed by the Country Director
- Maintain the role of a Lead Commissioning Engineer, representing Commtech for major projects
- Manage compilation of technical reports and submission of status report, including progress update
- Commissioning appraisal of design / shop drawing, specification and documents
- Handles reviews / discussion with contractors / manufacturers response method statements
- Plan and schedule works in a systematic and efficient manner Undertake progressive site inspections to identify commissioning related concerns
- Review and comment (as necessary) on contractor's completed commissioning records
- Present audit results to site management highlighting decision making processes and conclusions
- Witness contractor's testing and commissioning results and confirm compliance
- Ensure works are carried out aligned with the Company procedures / industry codes
- Provide technical assistance and coaching to team member

## Required Skills

**Requirements :**
Candidates whose experience may not fully meet the Senior Commissioning Manager level may also be considered for the position of Commissioning Manager.

- At least 8 years' relevant experience in testing and commissioning process which 5 years should be at managerial level
- Proven team leadership and contractual awareness
- Diploma or above in Mechanical / Electrical / Building Services Engineering or equivalent
- Good understanding of the testing and commissioning process, installation, testing and commissioning and project management of E&M field
- Strong people and project management, communication and interpersonal skills
- Good knowledge in MS Office, including Word, Excel, Project
- Good command of both written and spoken English and Japanese
- Immediately available is preferable

**■■勤務条件■■**
**【雇用形態】**
正社員（試用期間3か月）
**【給与形態】**
応相談
基本給+固定残業手当（25時間分）
・残業代
・通勤代
・賞与（毎年2月）
・昇給（毎年4月　*昇給した場合のみ）
・退職金（確定拠出年金制度）
**【勤務地】**
〒107-0052　東京都港区赤坂2-15-4 第 1 セイコービル　6F
最寄り駅：東京メトロ千代田線　赤坂駅　徒歩5分
東京メトロ銀座線　溜池山王駅　徒歩5分
**【休日休暇】**
完全週休2日制（土日）祝日、お盆、年末年始
有給休暇：初年度は入社日により付与数変動（初年度最大１５日）
介護休暇、産休・育休、特別有給、病気休暇など
**【その他】**
社会保険（厚生年金、健康保険）
定年制　65歳

## Company Description