

Accounting and Tax Manager

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Global Consulting Firm

Job ID
1623068

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
6.5 million yen ~ Negotiable, based on experience

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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

About the Company

A company in the professional advisory services industry provides accounting, tax, HR, payroll, corporate support, consulting, and business advisory services to domestic and multinational organisations. Operating as part of a global professional network, the organisation supports clients throughout their business lifecycle while offering employees international exposure, cross-border project opportunities, and a highly flexible working environment.

About the Role

The Accounting & Tax Manager Candidate role offers the opportunity to play a key part in building and developing a growing Osaka office while supporting multinational clients. This position combines technical accounting and tax expertise with advisory responsibilities, leadership opportunities, and exposure to international business environments. It is ideal for professionals looking to advance towards management while working in a flexible and globally connected organisation.

Responsibilities

Manage accounting and tax services for Japanese subsidiaries, branches, and representative offices of multinational organisations.
Oversee bookkeeping, monthly closing, and preparation of financial reports for overseas headquarters.
Manage cash flow operations, payment processing, and fixed asset administration.
Prepare corporate tax, consumption tax, and fixed asset tax filings.
Support accounting system implementation and process improvement initiatives.
Act as a trusted adviser to clients on accounting and taxation matters.
Lead client engagements and contribute to the development and mentoring of team members.

Employee Benefits:
Benefits
Fully remote working arrangement available within Japan.
Flexible working hours with a flextime system.
Annual bonus.
Incentive scheme.
Qualification allowance.
Position allowance for eligible employees.
Retirement benefit scheme.
Remote working allowance.
Workation programme.
Side business permitted.
Health check-ups and influenza vaccination support.
Club activity subsidy and company-sponsored social events.
Comprehensive social insurance coverage.
Up to 125 annual holidays, plus seasonal, examination, childcare, family care, and special leave provisions.

Required Skills

Requirements

Experience in monthly and annual closing operations within an accounting firm or related professional services environment.
Business-level experience using English for reading and writing.
Strong communication and relationship-building skills.
Ability to collaborate effectively with colleagues and clients.
Interest in developing long-term expertise in accounting, taxation, and client advisory services.
Desire to take on leadership responsibilities and contribute to organisational growth.

Preferred:
Certified Tax Accountant qualification or partial qualification completion.
Certified Public Accountant qualification.
U.S. CPA qualification.
Experience serving multinational or foreign-owned companies.

Company Description

新たに日本マーケットに参入される外資系企業や、日本でさらなるビジネス拡大をお考えの外資系企業のお客様に、私たちは最適な採用サポートを提供いたします。1975年に英国初の日系人材紹介会社としてロンドンで創業し、その後シンガポール、日本、マレーシア、インドネシア、タイ、中国の7カ国（また2011 年には香港・韓国にも拠点を新設予定）でグローバル人材紹介会社として事業を拡大してきたジェイ エイ シーは、そのバックグラウンドから、海外文化への深い理解を持ち合わせています。グローバルに事業を展開する日系人材紹介会社のリーディングカンパニーとして、私たちは他に類のない人材ネットワークから、日本人の優秀なバイリンガル人 材や外国人のプロフェッショナル人材をご提供することが可能です。幅広い業種、職種においてのエキスパートである当社のネイティブあるいはバイリンガルコ ンサルタントが皆様のパートナーとなり、適材適所で人材のご紹介をいたします。ジェイ エイ シーが築いてきた特有の歴史、文化、そしてグローバルマーケットでの強みを揺ぎない核として、日本マーケットで躍動する外資系企業のお客様のニーズにさら に的確にお答えするために、ジェイ エイ シー インターナショナルは誕生しました。私たちはアジアやヨーロッパのJAC Recruitment Group海外各社と緊密に連携を取り、お客様の真のニーズを把握した上で、最適なキャンディデイトをご紹介いたします。

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We provide specialized proactive recruitment support tomultinational clients who are setting up new operations or areexpanding existing business and seeking further growth in theJapanese market.As the first Japanese recruitment company to set up operations in theUK in 1975, understanding foreign cultures is second nature to us.With our extensive global network and historically leading position asrecruitment consultancy to Japanese corporations, we have access toan unrivaled pool of bilingual Japanese and foreign professionals.Our professional consultants are experts in a range of Industries andfunctions and all have extensive multicultural experience.Based on JAC’s unique history, culture and market strength, JACInternational was founded to provide dedicated support to ourmultinational corporate clients in Japan.

JAC International Co., Ltd. is a wholly owned subsidiary of JAC Recruitment. Co., Ltd.