

Controller (Manager)

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Major International Data Center and Digital Infrastructure Opera

Job ID
1623065

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
6 million yen ~ Negotiable, based on experience

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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Manage monthly, quarterly, and annual financial close processes.
Oversee AP and AR activities, including invoice review, payment processing, and receivables management.
Review financial reporting packages and provide guidance on accounting treatment.
Support budgeting, forecasting, and monthly variance analysis.
Prepare and review lender reporting, including financial covenant and cash flow reporting.
Approve employee expense reimbursements.
Conduct accounting analysis for new or non-routine transactions.
Review tax filing documentation and coordinate with outsourced service providers.
Support accounting and reporting for both the operating company and SPC/TMK entities.

Employee Benefits:
Competitive compensation
Social Insurance
Annual leave granted upon entry
Annual salary review

Required Skills

Requirements

5-6+ years of accounting and/or financial audit experience.
Native-level Japanese and business-level English.
Strong Excel skills.
Bachelor’s degree or higher.
Nissho Boki Grade 3 or above.

Preferred Background

SPC/TMK accounting experience.
Fixed asset accounting knowledge.
Big 4 or equivalent accounting firm experience.
JCPA or Tax Accountant qualification.
Detail-oriented, proactive, and able to manage multiple priorities in a fast-paced environment.
Strong interpersonal skills and a collaborative working style.

Company Description

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