

Quality Manager

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
外資系化学メーカー

Job ID
1623055

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

JOB DIMENSIONS
This position is responsible to control the quality of incoming raw materials and out-going finished products, provide support to production, R&D, technical Service and maintenance related to process, new development and handle the QC related common equipment calibration.
Controlling an annual QC recurring expenses of approved budgeted and execution of approved CAPEX budget.
Company's authorized for purchase requisition of up to the limit setting in SAP.
Maintain and improve our quality management system based on the ISO9001 quality standard.
Has the authority to perform the operational responsibilities.
In addition to above, support site management role in various trouble shooting and performance reporting, etc.

ACTIVITIES
To ensure all the QC laboratory activities is in compliance with the company's HSE procedure and meeting company strategies and objectives.
Responsible for the organization, direction and control of the activities of the QC laboratory in an efficient and cost effective manner.

Responsible for developing effective laboratory management systems that include workload prioritizing, overtime allocation, good housekeeping, laboratory inventory control, analytical equipment maintenance, minimizing laboratory waste generation and disposal.
Set up and maintain the highest standard of QC laboratory quality system such as to ensure raw materials and finished goods meet specification, technical competence of QC laboratory staff and analytical results.
Work with other sections/departments on problem troubleshooting, customer complaints and aged stock (raw material and finished product) such as to ensure good product quality, prevention of off-specification and aged stock occurrence.
Maintain and carry out periodic calibration of lab equipment.
Fully responsible for inventory and purchasing of the QC laboratory operation necessities.
Ensure the expenses and capital expenditures is within budget.

ISO, HSEQ AND AIMS:
Maintaining and updating QA laboratory operation procedures in conjunction with the head in charge and HSE Manager according to ISO 9001 standards.
Maintaining and updating Management of Change procedures in conjunction with the head in charge and HSE Manager according to ISO 9001 standards.
Regularly performing risk assessments of QC operations and updating the CHRA list in conjunction with the head in charge and HSE Manager.

Loss Control Responsibilities:
Take reasonable care for his/her own health and safety and that of other persons; cooperate with supervisors; wear or use personal protective equipment provided as appropriate; and comply with health and safety instructions as stipulated.
Undertake the following loss control responsibilities:

1. Identify potential hazards, risks, and possible improvements.
2. Report HSEQ near misses, unsafe acts, and unsafe conditions to a supervisor or HSE personnel.
3. Report HSEQ incidents and accidents to a supervisor or HSE personnel.
4. Comply with the policies, legal regulations, Arkema requirements, rules, and procedures applicable to HSEQ within his/her area of responsibility.

CONTEXT AND ENVIRONMENT
Motivate and coach the subordinates' skill level, and therefore higher productivity can be achieved.
Maintain good laboratory practice and procedure in-line with international laboratory standards.
Keeping capital expenditures and expenses of the QC laboratory within budget.
Maintain the highest level of safety awareness in order to meet zero lost time injury.

ACCOUNTABILITIES
To ensure the quality of in-coming raw materials and out-going finished products meet specifications for production and sell to customers.
To ensure all the QC laboratory activities is in compliance with the company's HSEQ procedure.
To perform equipment calibration and ensure enough equipment for use in quality control and production laboratories.
To control the expenditure and CAPEX within budget.

Employee Benefits:
賞与最大16%（2か月程度）
年間休日125日
社会保険完備

Required Skills

Degree in Chemistry or other Science disciplines from a recognized Institution.
Preferably with minimum of 5 years of working experience.
Technical related work experience in a chemical or manufacturing plant laboratory.
Good knowledge of ISO 9001management system
Conversant in English.
Proficiency in computer applications (Microsoft Office Applications; i.e. Outlook, Excel, Words, PowerPoint, etc).
Mature with good interpersonal skills and able to work independently.

Company Description

新たに日本マーケットに参入される外資系企業や、日本でさらなるビジネス拡大をお考えの外資系企業のお客様に、私たちは最適な採用サポートを提供いたします。1975年に英国初の日系人材紹介会社としてロンドンで創業し、その後シンガポール、日本、マレーシア、インドネシア、タイ、中国の7カ国（また2011 年には香港・韓国にも拠点を新設予定）でグローバル人材紹介会社として事業を拡大してきたジェイ エイ シーは、そのバックグラウンドから、海外文化への深い理解を持ち合わせています。グローバルに事業を展開する日系人材紹介会社のリーディングカンパニーとして、私たちは他に類のない人材ネットワークから、日本人の優秀なバイリンガル人 材や外国人のプロフェッショナル人材をご提供することが可能です。幅広い業種、職種においてのエキスパートである当社のネイティブあるいはバイリンガルコ ンサルタントが皆様のパートナーとなり、適材適所で人材のご紹介をいたします。ジェイ エイ シーが築いてきた特有の歴史、文化、そしてグローバルマーケットでの強みを揺ぎない核として、日本マーケットで躍動する外資系企業のお客様のニーズにさら に的確にお答えするために、ジェイ エイ シー インターナショナルは誕生しました。私たちはアジアやヨーロッパのJAC Recruitment Group海外各社と緊密に連携を取り、お客様の真のニーズを把握した上で、最適なキャンディデイトをご紹介いたします。

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We provide specialized proactive recruitment support tomultinational clients who are setting up new operations or areexpanding existing business and seeking further growth in theJapanese market.As the first Japanese recruitment

company to set up operations in theUK in 1975, understanding foreign cultures is second nature to us.With our extensive global network and historically leading position asrecruitment consultancy to Japanese corporations, we have access toan unrivaled pool of bilingual Japanese and foreign professionals.Our professional consultants are experts in a range of Industries andfunctions and all have extensive multicultural experience.Based on JAC's unique history, culture and market strength, JACInternational was founded to provide dedicated support to ourmultinational corporate clients in Japan.

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