【外資系金融】オペレーションマネージャー｜銀行・証券

マネジメント経験不問・リーダーポジションに挑戦したい方歓迎。

Job Information

Recruiter
Morgan McKinley

Job ID
1621962

Industry
Bank, Trust Bank

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

マネジメント経験不問・リーダーポジションに挑戦したい方歓迎。

外資系金融機関にて、**銀行・マーケットオペレーションマネージャー**を募集しています。

本ポジションでは、日本国内の銀行業務および証券・金融市場関連のオペレーションを管理し、**取引処理の正確性・効率性の向上、内部統制の強化、業務プロセスの改善**を推進していただきます。

シニアマネジメントや関連部門と密接に連携し、金融取引が正確かつ迅速に、所定の期限内で処理されるよう管理する重要な役割を担います。

リモートワーク、フレックスタイム制、残業少なめ、副業可など、柔軟な働き方を支える制度も魅力です。

主な職務内容

- 取引業務の正確かつ効率的な処理を主導し、期限を遵守する。
- 日本およびAPAC地域の銀行・証券業務を担当し、市場知識と専門性を高める。
- 業務効率、拡張性、オペレーショナル・レジリエンスの向上に向けた業務改善を推進する。
- コーチングや研修、後継者育成を通じてチームの能力向上を図る。
- 社内外の関係者と信頼関係を築き、安定した業務運営を実現する。

Are you an experienced **Banking Operations Manager, Securities Operations Specialist, or Financial Markets Operations Professional** looking to take the next step in your career in Tokyo's international banking and financial services industry?

A leading international financial institution is seeking a **Manager, Markets & Banking Operations** to oversee operational delivery, strengthen internal controls, and drive process improvements across banking and securities operations in Japan.

This is an excellent opportunity for a bilingual professional with experience in **investment banking operations, transaction banking, securities settlement, or financial markets operations** to take on a management role with responsibility for both people development and operational performance.

You will work closely with senior management and cross-functional teams to ensure that financial transactions are processed **accurately, efficiently, and within required deadlines** , while maintaining strong operational controls and service standards.

The position offers broad exposure to clients and stakeholders across **Japan and the Asia-Pacific (APAC) region** , providing opportunities to expand your knowledge of banking operations, securities markets, and international financial services.

You will also play an important role in improving operational efficiency, developing team capabilities, and strengthening business resilience through effective process management and stakeholder collaboration.

This opportunity is particularly attractive to professionals seeking a **bilingual banking operations management position in Tokyo** with international exposure, flexible working arrangements, and long-term career development opportunities.

Key Responsibilities

- **Banking & Markets Operations Management:** Oversee day-to-day banking and financial markets operations, ensuring transactions are processed accurately, efficiently, and within established deadlines.
- **Transaction Processing & Operational Delivery:** Maintain high standards of transaction processing, operational accuracy, and service delivery across banking and securities activities.
- **Operational Risk & Internal Controls:** Support the implementation and maintenance of effective operational controls to minimize processing errors, strengthen risk management, and ensure operational reliability.
- **Process Improvement & Operational Efficiency:** Identify opportunities to streamline workflows, improve productivity, and enhance the scalability of banking and markets operations.
- **Operational Resilience:** Contribute to initiatives that strengthen business continuity, process stability, and the organization's ability to respond to operational challenges.
- **Team Leadership & People Management:** Lead and support team members, promoting accountability, collaboration, and consistently high operational performance.
- **Coaching & Professional Development:** Develop team capabilities through coaching, structured training, knowledge sharing, and cross-skilling initiatives.
- **Succession Planning:** Support effective succession planning and team development to ensure continuity of expertise and operational leadership.
- **Senior Management Collaboration:** Work closely with senior management to identify operational priorities, implement improvements, and support business objectives.
- **Japan & APAC Stakeholder Management:** Build strong working relationships with clients and internal stakeholders across Japan and the wider Asia-Pacific region.
- **Cross-Functional Coordination:** Collaborate with banking, securities, risk, compliance, and other operational teams to resolve issues and maintain effective transaction workflows.
- **Operational Performance Improvement:** Contribute to initiatives that improve service quality, operational effectiveness, and sustainable business performance.
- **Stakeholder Relationship Management:** Establish trusted relationships with internal and external partners to support efficient and reliable financial operations.

Required Skills

必須条件 経験・資格：

- 日本国内の銀行、証券会社、投資銀行、その他金融機関における**マーケットオペレーションの実務経験**
- 銀行取引、証券取引、金融市場関連の事務処理や業務フローに関する理解
- グローバル顧客との業務経験
- 大学卒業以上、または同等の資格・経験

ソフトスキル：

- 優れたコミュニケーション能力
- ステークホルダーマネジメント能力
- 業務改善や効率化に積極的に取り組む姿勢

語学力：

- **日本語：** 流暢
- **英語：**上級ビジネスレベル

歓迎条件
- 日本の金融市場インフラおよび国内決済・資金決済慣行に関する知識
- 証券、デリバティブ、外国為替、債券などの金融商品に関する知識

採用企業について
外資系金融機関。

詳細は面談時にお伝えさせていただきます。

リモートワーク・フレックスタイム制あり・残業少なめ。

服装自由・副業可。

この求人がおすすめの理由
- **オペレーションマネージャー**のポジション： 外資系金融でステップアップできます。
- **マネジメント未経験でも挑戦可能：** チームの育成や研修、後継者育成を通じて、マネジメントスキルを身につけられます。
- **業務改善への貢献：** 業務効率化や標準化、オペレーショナル・レジリエンスの向上を推進できます。
- **グローバルな業務環境：** 外資系金融機関で、日本・APAC地域の銀行・証券業務に携われます。
- **経営層との連携：** シニアマネジメントと協働し、業務改善や内部統制の強化に取り組めます。
- **協力的なチーム文化：** チームワークと継続的な業務改善を大切にする環境で働けます。
- **リモートワークOK： ライフスタイルに合った柔軟な働き方ができます。**

Required Skills and Qualifications **Experience:**
- Professional experience in **banking operations, securities operations, or financial markets operations** within a bank, securities firm, investment bank, or other financial institution in Japan.
- Strong understanding of operational processes supporting financial transactions and banking or securities activities.
- Experience ensuring transactions are processed accurately and within required operational timelines.
- Ability to identify operational challenges and contribute to process improvements and stronger internal controls.
- Experience collaborating with internal business teams and external stakeholders within the financial services industry.
- Understanding of the importance of operational accuracy, efficiency, and risk management in banking and financial markets.
- Ability to support operational delivery while balancing business priorities, service quality, and control requirements.
- Readiness to take responsibility for **team management, operational performance, and continuous improvement initiatives**.

Soft Skills:
- Strong **leadership and people management capabilities**, with an interest in developing and supporting team members.
- Excellent communication and interpersonal skills for working with senior management, global clients, and cross-functional teams.
- Proven ability to build and maintain trusted relationships with internal and external stakeholders.
- Strong analytical thinking and structured problem-solving skills.
- Proactive and improvement-oriented mindset, with the ability to identify opportunities to enhance operational efficiency.
- Strong organizational skills and attention to detail when managing financial transactions and operational priorities.
- Ability to work effectively in a fast-paced, international financial services environment.
- Collaborative working style and willingness to share knowledge, coach colleagues, and support team development.
- Strong sense of accountability, professionalism, and commitment to delivering reliable operational outcomes.

Language Requirements:
- **Japanese:** Fluent proficiency, including strong written and verbal communication skills for domestic banking operations, stakeholder coordination, and business communication.
- **English:** Fluent proficiency, including strong written and verbal communication skills for working with international clients, APAC teams, and global management.
- **Bilingual Japanese-English communication skills are required** to collaborate effectively across domestic and international financial services operations.

Preferred Skills & Qualifications
- Knowledge of **Japanese financial market infrastructure**, including local transaction processing, settlement systems, and payment practices.
- Familiarity with **securities settlement, transaction banking, or post-trade operations** within Japanese financial markets.
- Understanding of financial market products, including **securities, derivatives, foreign exchange (FX), and fixed income**.
- Experience working with **international clients or regional stakeholders across Japan and APAC** .
- Experience contributing to operational efficiency, process optimization, or operational resilience initiatives.
- Exposure to team coaching, employee development, cross-training, or succession planning.
- Experience working in a global banking, investment banking, or securities operations environment.
- A bachelor's degree or equivalent academic qualification.

About the Company
Our client is an **international financial services organization** offering an opportunity to develop a career in banking and financial markets operations within a global business environment.

The organization provides exposure to **banking and securities operations across Japan and the Asia-Pacific region** , enabling employees to build a broad understanding of financial markets and international transaction processing.

The company places importance on **operational excellence, strong internal controls, process efficiency, and effective**

stakeholder collaboration.

Its operations professionals work with internal teams, senior management, and external stakeholders to support accurate and reliable financial transaction processing.

As a member of the management team, you will have opportunities to contribute to operational improvements, strengthen team capabilities, and support the development of sustainable business processes.

The organization also offers opportunities for **career growth and professional advancement**, making this an attractive environment for experienced banking and securities operations professionals seeking broader management responsibilities.

Why You'll Love Working Here

- **Management-Level Opportunity:** Take on a key role overseeing both **team performance and banking and markets operational delivery**.
- **Competitive Compensation:** Receive a competitive salary package based on your professional experience and qualifications.
- **International Financial Services Environment:** Build your career within a global organization with exposure to international banking and securities operations.
- **Japan & APAC Market Exposure:** Work with stakeholders across **Japan and the Asia-Pacific region**, expanding your knowledge of regional financial markets.
- **Senior Management Interaction:** Collaborate closely with senior leadership on operational priorities, efficiency improvements, and internal control initiatives.
- **Leadership & People Development:** Develop your management experience through team coaching, training, cross-skilling, and succession planning.
- **Operational Improvement Projects:** Contribute to initiatives that enhance **transaction processing efficiency, scalability, and operational resilience**.
- **Broad Financial Markets Experience:** Gain exposure to banking and securities operations and deepen your understanding of Japan's financial market infrastructure.
- **Career Growth & Advancement:** Benefit from opportunities to strengthen your leadership skills and progress within an international financial services organization.
- **Remote Work & WFH:** Enjoy access to remote working and work-from-home arrangements.
- **Flexible Working Hours:** Benefit from a **flextime system** that supports greater flexibility in managing your work schedule.
- **Minimal Overtime:** Work in an environment that emphasizes manageable overtime and a sustainable work-life balance.
- **Casual Dress Code:** Enjoy a flexible workplace culture with casual clothing permitted.
- **Side Business Permitted:** Opportunities to pursue approved side business activities in accordance with company policies.
- **Collaborative Working Environment:** Work with experienced financial services professionals who value teamwork, continuous improvement, and reliable operational delivery.

Company Description

Morgan McKinleyは国際的な人材コンサルティング会社として、さまざまな業界・分野をリードする採用企業様と、スペシャリストとしてのスキルを有する人材とを結びつけるお手伝いをしています。1988年の創立以来、Morgan McKinleyの名は、「卓越した質のサービス」「市場知識の豊富さ」「No.1企業であり続けようとする強い意志」、そして何よりも「実績」を体現する会社として知られています。

リクルーティング スペシャリストである弊社コンサルタントまでお気軽にお問い合わせください。