

PR/087777 | Warehouse Supervisor

Job Information

Recruiter
JAC Recruitment USA

Job ID
1621818

Industry
Logistics, Storage

Job Type
Permanent Full-time

Location
United States

Salary
Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

POSITION SUMMARY

A well-established logistics company in Southern California, is seeking a Warehouse Supervisor / Assistant Manager to oversee daily warehouse operations and lead warehouse staff. This role is responsible for inventory control, shipping and receiving, productivity management, safety compliance, and continuous process improvement. The position offers long-term growth potential for individuals interested in developing into a future management role.

RESPONSIBILITIES

Supervise and coordinate daily warehouse operations, including receiving, picking, packing, auditing, loading/unloading, and inventory control.
Ensure all warehousing activities are completed accurately, safely, and according to customer requirements and timelines.
Troubleshoot operational issues and provide support to warehouse personnel.
Monitor productivity, workflow, and work quality of warehouse associates.
Train, mentor, and coach warehouse staff on operational procedures and safety practices.

Support inventory management activities, including periodic physical inventory counts.
Maintain warehouse safety standards and ensure proper housekeeping procedures.
Assist with process improvement initiatives to enhance productivity, service quality, and operational efficiency.
Prepare operational reports and communicate warehouse performance updates to management.
Support special projects and other warehouse-related assignments as needed.

QUALIFICATIONS

High school diploma or equivalent required.
6+ years of warehouse, logistics, distribution center, or related operational experience.
Previous supervisory or team leadership experience in a warehouse environment.
Strong knowledge of warehouse operations, inventory control, shipping, receiving, and safety procedures.
Ability to use Microsoft Office applications, including Excel, Outlook, and Word.
Strong communication, organizational, and problem-solving skills.
Ability to work in a fast-paced warehouse environment and manage multiple priorities.

PREFERRED REQUIREMENTS

Experience working in logistics, 3PL, warehousing, transportation, or distribution environments.
Experience supervising temporary and/or hourly warehouse employees.
Forklift certification or experience operating warehouse equipment.
Experience with warehouse management systems (WMS) and process improvement initiatives.
Spanish language skills are a plus.

LOCATION AND HOURS

Torrance, California
Full-time. Onsite
Monday-Friday (schedule may vary based on business needs)

BENEFITS

Medical, dental, and vision insurance. Paid holidays and PTO. 401(k)

SALARY

USD 70,000 - 80,000

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Company Description