


# PR/110923 | HR Executive

## Job Information

**Recruiter**
JAC Recruitment India

**Job ID**
1621790

**Industry**
Retail

**Job Type**
Permanent Full-time

**Location**
India

**Salary**
Negotiable, based on experience

**Refreshed**
November 10th, 2026 11:22

## General Requirements

**Minimum Experience Level**
Over 6 years

**Career Level**
Mid Career

**Minimum English Level**
Business Level

**Minimum Japanese Level**
None

**Minimum Education Level**
Associate Degree/Diploma

**Visa Status**
No permission to work in Japan required

## Job Description

**Job Description:**
**Job Designation: HR Executive**
Location : Andheri East, Mumbai

Key Responsibilities

- - We currently plan to appoint an HR Manager to the organization.
- - The selected candidate will work under the HR Manager's supervision and be responsible for supporting and handling a broad range of HR functions as mentioned above.
- - As the team is relatively small, we do not currently plan to narrow the role to a specific specialization such as recruitment only.
- The expectation is that the candidate will take on a generalist HR role covering multiple HR areas.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal

information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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## Company Description