

PR/120745 | Assistant Finance Manager

Job Information

Recruiter
JAC Recruitment Thailand

Job ID
1621752

Industry
Audit, Tax Accounting

Job Type
Permanent Full-time

Location
Thailand

Salary
Negotiable, based on experience

Refreshed
November 10th, 2026 11:17

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

About the Role
We are seeking an experienced **Accounting & Finance Supervisor** to oversee financial reporting, retail accounting operations, tax compliance, budgeting, and team management. This role is ideal for accounting professionals with strong retail or multi-branch business experience who are looking to take the next step in their leadership career.

Key Responsibilities

- Lead monthly, quarterly, and annual financial closing processes.
- Prepare financial statements, management reports, and P&L analysis.
- Manage retail accounting activities including sales reconciliation, inventory, fixed assets, and lease accounting.
- Ensure compliance with Thai tax regulations and statutory requirements.
- Coordinate internal and external audits and strengthen internal controls.
- Support budgeting, forecasting, cash flow management, and business performance analysis.

- Supervise and develop the accounting team while partnering with cross-functional stakeholders.
- Drive process improvements, ERP enhancements, and automation initiatives.

Qualifications

- Bachelor's degree in Accounting or Finance.
- Minimum **6 years of accounting experience**, including **2 years in a supervisory role** .
- Strong knowledge of **Thai GAAP, IFRS, and Thai tax regulations** .
- Experience in **retail, multi-branch, FMCG, consumer products, or F&B businesses** is highly preferred.
- Big 4 audit background will be an advantage.
- Proficient in **Microsoft Excel**; experience with **SAP** or **Microsoft Dynamics 365 Business Central** is a plus.
- Good command of English for reporting and communication with regional stakeholders.

About the Company
Our client is a leading international retailer with a strong presence across Asia. The company is recognized for its customer-centric approach, innovative optical solutions, and continuous business expansion. Due to business growth in Thailand, they are looking for an experienced Accounting & Finance Supervisor to strengthen their finance team and support ongoing operations.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description