

PR/161325 | Assistant Manager / Manager, Finance & Accounts

Job Information

Recruiter
JAC Recruitment Malaysia

Job ID
1621691

Industry
Bank, Trust Bank

Job Type
Permanent Full-time

Location
Malaysia

Salary
Negotiable, based on experience

Refreshed
November 10th, 2026 10:40

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Native Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Key Responsibilities
Financial Accounting & Operations

- Manage full sets of accounts, month-end and year-end closing activities.
- Ensure compliance with LHDN e-Invoicing (MyInvois) requirements.
- Handle AP, AR, GL postings, reconciliations, payments, and staff claims.
- Maintain accurate accounting records, supporting documents, and audit trails.

Loan & Lending Accounting

- Reconcile loan disbursements, repayments, collections, and outstanding balances.
- Ensure accurate recognition of interest income, fees, and charges.

- Support ECL provisioning under MFRS 9 and monitor loan write-offs and recoveries.
- Manage funding, borrowings, and cash flow to support lending operations.

Financial Reporting

- Prepare monthly management accounts, including P&L, Balance Sheet, Cash Flow, and variance analysis.
- Prepare statutory financial statements in compliance with MFRS/MPERS and Companies Act 2016.
- Support regulatory reporting to KPKT and other authorities.
- Assist in budgeting, forecasting, and management reporting.

Tax, Audit & Compliance

- Coordinate statutory audits and liaise with auditors and tax agents.
- Manage corporate tax, SST, withholding tax, and other statutory obligations.
- Ensure compliance with internal controls, AML/CFT requirements, and company policies.

Stakeholder & Process Management

- Liaise with internal departments, banks, vendors, auditors, and regulatory bodies.
- Drive process improvements, automation initiatives, and finance system enhancements.
- Ensure timely delivery of finance-related reporting and ad hoc assignments.

Requirements

- Degree in Accounting, Finance, or related discipline.
- Professional qualification (ACCA, CPA, ICAEW, CIMA, or equivalent) is an added advantage.
- Minimum 5 years of accounting and finance experience, preferably in lending, financing, fintech, or financial services.
- Strong knowledge of MFRS, MFRS 9, taxation, e-Invoicing, and regulatory reporting.
- Hands-on, detail-oriented, and able to manage multiple priorities independently.
- Proficient in accounting systems and Microsoft Excel.

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Company Description