

Senior Accountant

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Global Foreign Company

Job ID
1621451

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
8 million yen ~ Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Position Summary
The Senior Accountant is responsible for overseeing general accounting activities, ensuring accurate financial reporting, maintaining compliance with accounting standards and company policies, and supporting month-end and year-end closing processes. This role works closely with internal stakeholders and may assist in process improvement initiatives and audits.

Key Responsibilities
- Manage and perform month-end, quarter-end, and year-end closing activities.
- Prepare and review journal entries, account reconciliations, and financial reports.
- Maintain the general ledger and ensure the accuracy and completeness of financial records.
- Analyze financial results and investigate variances.
- Support the preparation of statutory financial statements and tax-related filings.
- Ensure compliance with local accounting regulations, internal policies, and internal controls.
- Coordinate with external auditors, tax advisors, and other third-party service providers.
- Oversee balance sheet reconciliations and resolve outstanding issues in a timely manner.
- Support accounts payable, accounts receivable, and fixed asset accounting processes as needed.

- Partner with business stakeholders to provide financial guidance and support decision-making.
- Identify opportunities to improve accounting processes, controls, and reporting efficiency.
- Assist with system implementations, process improvements, and special projects.

Employee Benefits:
- Work Life Balance
- 2x WFH / week

Required Skills

- Bachelor's degree in Accounting, Finance, or a related field.
- 5+ years of accounting experience, preferably within a multinational or complex business environment.
- Strong knowledge of accounting principles (IFRS, US GAAP, or local GAAP).
- Experience managing month-end and year-end closing processes.
- Proficiency in ERP systems (e.g., SAP, Oracle, Microsoft Dynamics, NetSuite).
- Advanced Excel skills.

Company Description

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JAC International Co., Ltd. is a wholly owned subsidiary of JAC Recruitment. Co., Ltd.