

Quality Assurance/Quality Control Manager

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Data Center Engineering Company

Job ID
1621439

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
6 million yen ~ Negotiable, based on experience

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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Job Summary

The Quality Control Manager will be responsible for developing, implementing, and overseeing the QA/QC program across construction projects.

The role will ensure that construction activities, materials, installations, documentation, and completed works meet required quality standards, project specifications, approved drawings, contractual requirements, and applicable regulations.

The successful candidate will work closely with project teams, contractors, consultants, and other stakeholders to identify quality issues, manage non-conformances, implement corrective actions, and drive continuous improvement throughout project delivery.

Key Responsibilities

Quality Management & Assurance

Develop, implement, and maintain QA/QC systems and procedures across construction projects.
Conduct regular site quality audits and inspections to verify compliance with approved specifications, drawings, quality standards, and project requirements.
Review project quality standards and recommend improvements where required.
Conduct product and construction quality assessments to evaluate overall quality performance.
Analyze assessment and audit results and prepare clear reports identifying key findings, trends, and areas for improvement.
Continuously review and improve QA/QC procedures, systems, templates, and documentation.

Non-Conformance & Corrective Actions

Identify, investigate, and manage Non-Conformance Reports (NCRs) and other quality-related issues.
Conduct root-cause analysis and coordinate appropriate corrective and preventive actions.
Work closely with project teams, consultants, contractors, and other relevant stakeholders to communicate audit findings and establish action plans.
Monitor agreed corrective actions through to satisfactory closure.
Prepare periodic reports covering audit findings, NCR status, corrective actions, and overall quality performance.

Construction Quality Control

Participate in pre-construction meetings to establish project-specific quality requirements and expectations.
Support Project Managers with the planning, monitoring, and control of construction activities.
Monitor and coordinate subcontractor activities to ensure work is carried out in accordance with approved drawings, specifications, construction plans, procedures, and work instructions.
Ensure required inspections and testing are conducted in accordance with approved Inspection and Test Plans (ITPs).
Verify that inspection and testing results comply with project specifications and approved design documentation.
Coordinate the submission of material samples, technical documentation, and equipment calibration certificates for consultant or stakeholder approval.
Ensure project operations and document-control procedures are consistently followed.

QESH & Compliance

Support the implementation of relevant Quality, Environmental, Safety and Health (QESH) management systems, policies, procedures, and operational controls.
Ensure project activities comply with applicable legal, regulatory, contractual, and organizational requirements.
Support implementation of environmental, safety, and health controls identified through project risk assessments and relevant hazard identification and risk-control processes.
Promote appropriate site housekeeping, quality practices, and EHS standards among workers and subcontractors.
Work collaboratively with project safety and construction teams to maintain quality and compliance standards throughout project execution.

Training & Continuous Improvement

Plan and deliver quality briefings, awareness sessions, and training across project sites.
Provide guidance to project and site teams on the implementation and continuous improvement of QA/QC requirements.
Promote a culture of quality ownership, accountability, and continuous improvement across projects.
Build effective and professional working relationships with internal teams, contractors, consultants, suppliers, and other project stakeholders.
Support additional quality and project-related responsibilities as required by management.

Employee Benefits:
Health Insurance

Employees' Pension

Employment Insurance

Industrial Injury Insurance

Required Skills

Talent Profile
Bachelor’s degree in Quality Management, Engineering, Construction Management, or a related discipline.
Relevant ISO 9001:2015 Quality Management System (QMS) certification or training.
Minimum 10 years of experience in Quality Assurance / Quality Control (QA/QC), with significant experience within the construction industry.
Strong knowledge of construction materials, construction methods, inspection processes, and applicable industry quality standards.
Good understanding of building codes, regulatory requirements, and construction quality standards.
Strong analytical and problem-solving skills, with the ability to identify quality issues, determine root causes, and support effective corrective actions.
Excellent written and verbal communication skills, with the ability to work effectively with project teams, consultants, contractors, subcontractors, and other stakeholders.

Company Description

新たに日本マーケットに参入される外資系企業や、日本でさらなるビジネス拡大をお考えの外資系企業のお客様に、私たちは最適な採用サポートを提供いたします。1975年に英国初の日系人材紹介会社としてロンドンで創業し、その後シンガポー

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