

Corporate Access

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
グローバル投資会社

Job ID
1621429

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
6 million yen ~ 9 million yen

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

The Japan Corporate Access specialist will be responsible for originating and managing events in Japan, and allocated sectors. They will also be accountable for the technology solutions that track and record them. S/he will be responsible for the management of access to corporates, experts, and government entities; including on-and off-site meetings, site visits, conference calls, roadshows, investment conferences, and bespoke research trips.

Key Responsibilities:

Develop internal relationships with Investment Group associates to understand their investment philosophy and workflow in order to originate events
Actively follow sector analysts' responsibilities, meet with companies and to be comfortable recommending new companies for analysts to meet.
Act as point of contact with company management teams (CEOs, CFOs, and other C-suite, Investor Relations, etc.) to request and secure meetings for our investment professionals, representing Capital Group in an appropriate and compelling manner, and ensuring a positive user experience
Facilitate relationship-building opportunities for new analysts by guiding them with insights on company preferences

Build external relationships with corporate Investor Relations teams and third-party vendors
Ability to travel with the investment group to support offsite events and research trips originated; helping to deepen both internal and external relationships
Be prepared to manage some logistics associated with corporate access interactions if need be
Maintain data related to corporate access engagement and usage rates by investment teams in CorpAxe
Work collaboratively with partners across the organization, including Investment Assistants, Compliance, Meetings & Events, Research Services and Technology to ensure Corporate Access program is fully integrated into the broader Capital Group business
Coordinate closely with global corporate access teammates (based in US, London and Asia)

Employee Benefits:
Health Insurance Employees' Pension Employment Insurance
Industrial Injury Insurance

Required Skills

Qualifications:

5+ years of financial services experience, and ideally, prior experience in Corporate Access, Investor Relations, research or related financial services
Knowledge or experience in working in a Japanese financial service/ corporate.
Strong project/program management skills
A passion for Corporate Access and its importance in the investment process
Exceptional communication skills, both written and verbal, in Japanese and English.
Strong client/customer service orientation
Strong judgment and integrity & experience working with sensitive information
High degree of operational efficiency, ability to multi-task, and attention to detail
Ability to build strong working relationships with both internal and external stakeholders
Bachelor's degree required

Company Description

新たに日本マーケットに参入される外資系企業や、日本でさらなるビジネス拡大をお考えの外資系企業のお客様に、私たちは最適な採用サポートを提供いたします。1975年に英国初の日系人材紹介会社としてロンドンで創業し、その後シンガポール、日本、マレーシア、インドネシア、タイ、中国の7カ国（また2011 年には香港・韓国にも拠点を新設予定）でグローバル人材紹介会社として事業を拡大してきたジェイ エイ シーは、そのバックグラウンドから、海外文化への深い理解を持ち合わせています。グローバルに事業を展開する日系人材紹介会社のリーディングカンパニーとして、私たちは他に類のない人材ネットワークから、日本人の優秀なバイリンガル人 材や外国人のプロフェッショナル人材をご提供することが可能です。幅広い業種、職種においてのエキスパートである当社のネイティブあるいはバイリンガルコ ンサルタントが皆様のパートナーとなり、適材適所で人材のご紹介をいたします。ジェイ エイ シーが築いてきた特有の歴史、文化、そしてグローバルマーケットでの強みを揺ぎない核として、日本マーケットで躍動する外資系企業のお客様のニーズにさら に的確にお答えするために、ジェイ エイ シー インターナショナルは誕生しました。私たちはアジアやヨーロッパのJAC Recruitment Group海外各社と緊密に連携を取り、お客様の真のニーズを把握した上で、最適なキャンディデイトをご紹介いたします。

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We provide specialized proactive recruitment support tomultinational clients who are setting up new operations or areexpanding existing business and seeking further growth in theJapanese market.As the first Japanese recruitment company to set up operations in theUK in 1975, understanding foreign cultures is second nature to us.With our extensive global network and historically leading position asrecruitment consultancy to Japanese corporations, we have access toan unrivaled pool of bilingual Japanese and foreign professionals.Our professional consultants are experts in a range of Industries andfunctions and all have extensive multicultural experience.Based on JAC’s unique history, culture and market strength, JACInternational was founded to provide dedicated support to ourmultinational corporate clients in Japan.

JAC International Co., Ltd. is a wholly owned subsidiary of JAC Recruitment. Co., Ltd.