

PR/110824 | Executive- SCM

Job Information

Recruiter
JAC Recruitment India

Job ID
1621241

Industry
Other (Trade)

Job Type
Permanent Full-time

Location
India

Salary
Negotiable, based on experience

Refreshed
November 3rd, 2026 11:03

General Requirements

Minimum Experience Level
Over 1 year

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Role Overview

The Executive – SCM & Logistics will support the Delhi Plastics Business in managing day-to-day supply chain, logistics, and operational activities. The role will involve coordination for timely deliveries, SAP operations, maintaining documentation and records, and supporting the department in achieving its operational goals.

Key Responsibilities

- Support the Plastics Business in day-to-day SCM and logistics operations.
- Handle SAP-related transactions and operational activities.
- Coordinate logistics activities and ensure timely JIT (Just-in-Time) deliveries through regular follow-ups.
- Coordinate with relevant internal and external stakeholders for smooth material movement and delivery.

- Maintain department files, documentation, and operational records in accordance with internal policies and regulations.
- Support the team in achieving departmental and operational targets.
- Proactively take up additional responsibilities based on business requirements.

Preferred Requirements

- Previous experience in the Chemical / Plastics industry would be an advantage.
- Experience in a logistics, SCM, distribution, or trading environment is preferred.
- Exposure to coordinating deliveries and managing supply-chain documentation would be beneficial.

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Company Description