

PR/124159 | Real Estate Sales & Marketing Specialist (Japanese Speaker)

Job Information

Recruiter
JAC Recruitment Indonesia

Job ID
1621152

Industry
Real Estate Brokerage, Management

Job Type
Permanent Full-time

Location
Indonesia

Salary
Negotiable, based on experience

Refreshed
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General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Requirements

- Bachelor's degree in any field.
- Minimum of 2 years of experience in marketing. Experience in the property industry is a strong advantage.
- Good understanding of the property industry, property buying and selling procedures, and property investment.
- Proficiency in English and Japanese. JLPT N2 is the minimum preferred level, while JLPT N1 is a strong advantage.

Job Responsibilities

- Conduct market research to analyze property sale, purchase, and rental prices, as well as market trends and segmentation.
- Develop research plans, marketing strategies, and project targets, ensuring that all activities are completed according to schedule.
- Actively market and promote properties for sale and rent, identify potential buyers and tenants, and develop new

business opportunities.

- Handle property listing submissions, verify client documents, coordinate with notaries, and provide consultation to clients regarding property transactions.
- Conduct marketing activities to acquire new clients, expand property listings, and facilitate property buying, selling, and rental transactions from initial inquiries through completion.
- Research and analyze applicable government regulations and civil laws related to property transactions, ownership, and investment.
- Provide customer support and interpretation services between clients and agents to ensure smooth communication and coordination throughout the transaction process.
- Build and maintain strong relationships with property owners, buyers, tenants, and business partners to support sales and marketing activities.
- Prepare and submit daily, monthly, and annual marketing reports, including property listings, client prospects, sales activities, and transaction progress.

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Company Description