

PR/161287 | PROJECT ASSISTANT MANAGER (CONSTRUCTION PROJECT) - BASED IN JOHOR

Job Information

Recruiter
JAC Recruitment Malaysia

Job ID
1621124

Industry
Other (Manufacturing)

Job Type
Permanent Full-time

Location
Malaysia

Salary
Negotiable, based on experience

Refreshed
November 3rd, 2026 10:45

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

COMPANY OVERVIEW
Our client is a well-established company specialized in the manufacturing, distribution, import, export, and trading of wood-based building material products. The organization has established a strong presence in the region and continues to support the development of high-quality projects through close collaboration with consultants, contractors, and industry partners. This role offers the opportunity to contribute to project execution, stakeholder coordination, and site management activities within a growing and diversified business environment.

JOB RESPONSIBILITIES

- Work closely with consultants to develop and refine layout designs and project-related plans.
- Coordinate with relevant authorities and assist in following up on approvals and project-related submissions.
- Collaborate with Quantity Surveyors on cost optimization initiatives, verification of variation orders, and progress

claims.

- Conduct site visits for material testing, work inspections, and project monitoring activities.
- Ensure construction works are executed in accordance with approved drawings and specifications.
- Coordinate closely with consultants and contractors to ensure project milestones and completion schedules are achieved.
- Manage joint inspections, building handovers, and the rectification of defects during the Defect Liability Period (DLP).

JOB REQUIREMENTS

- Bachelor's Degree / Diploma in Civil Engineering, Project Management or equivalent.
- Preferably with at least 5 years of experience as Project Engineer at Construction / Renovation site, collaborating with contractors and consultants.
- Strong project management and problem-solving abilities.
- Good communication and coordination skills.
- Willing to be based at project site.

Interested candidates are welcomed to apply online.

#LI-JACMY
#statejohor

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Company Description