Project Coordinator - CAE (W)

Job Information

Recruiter
Izumi Network Yugen Kaisha

Job ID
1619386

Industry
Other (IT, Internet, Gaming)

Job Type
Permanent Full-time

Location
Tochigi Prefecture, Utsunomiya-shi

Salary
7 million yen ~ 10 million yen

Refreshed
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General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Duties and Responsibilities:

- Liaising with clients to identify and define project requirements, scope and objectives.
- Coordinating project schedules, resource, equipment and information with customer and offshore team.
- Ensure flawless communication both with customer and offshore team in meeting customer requirements / KPI's.
- Act as the single point of contact and communicate project status to all relevant stakeholders.
- Accountable to ensure the offshore team is adequately utilized to their capacity.
- Create and maintain comprehensive project documentation, plans and reports.
- Ensure standards and requirements are met through conducting quality reviews.
- Capable of performing sanity review of all the deliverables received from offshore team before delivering to the customer.
- Participate in regular meetings with customer to update the status and performance of the team with respect to the customer KPI's.

Required Skills

Requirement

- 8+ years of CAE experience in Automotive domain.
- **Japanese Language – N2 & above Level/Business Level Communication**
- English - Advanced level enabling good verbal and written communication.
- Good Knowledge of CAE modeling and Simulation.
- Good hands-on experience in CAE softwares like ANSA, Nastran and Abaqus.

- Good Exposure to Catia V5 & V6 or any other CAD tools with knowledge of PLM/PDM tools like Enovia
- Excellent communication skills.

Qualification:

BE/B.Tech – Automobile/Mechanical

Company Description