



PR/097782 | Talent Acquisition (1-Year Contract)

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1618596

Industry

Healthcare, Nursing

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

October 20th, 2026 10:29

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Native Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Talent Acquisition

Location: Singapore - Central

Your New Company

A leading public sector organization in Singapore focused on scientific research and innovation, operating under the Ministry of Trade and Industry, plays a central role in advancing national R&D capabilities across areas such as biomedical sciences, advanced manufacturing and engineering. It oversees a network of research institutes and actively partners with multinational corporations, SMEs and other government agencies to drive the translation of research into commercially viable outcomes aligned with Singapore's long-term economic priorities.

From a finance perspective, the environment is largely government-funded and policy-driven, with close alignment to national frameworks and multi-year innovation plans. Finance teams are typically involved in budgeting, grant management, and resource allocation across complex programs, while working closely with central agencies. The role tends to focus more on governance, funding oversight and strategic planning rather than purely commercial activities, offering strong exposure to public sector financial management and national-level initiatives.

Your New Role

- Partner closely with hiring managers and business stakeholders to develop effective talent acquisition strategies and drive end-to-end recruitment activities across assigned portfolios.
- Lead job intake meetings and calibration discussions to gain alignment on hiring needs, candidate profiles, competencies, and recruitment timelines.
- Serve as a trusted talent advisor by providing market intelligence, hiring trends, talent availability insights, and recruitment best practices to support informed hiring decisions.
- Develop and execute proactive sourcing strategies, including talent mapping, market research, direct sourcing, and pipeline development, to attract high-quality talent across specialized functions.
- Build strong talent pipelines through multiple sourcing channels, including LinkedIn, professional networks, employee referrals, and industry events.
- Collaborate with internal stakeholders to strengthen employer branding initiatives through recruitment campaigns, career fairs, networking events, and social media engagement.
- Deliver an exceptional candidate experience by ensuring timely communication, effective stakeholder coordination, and a smooth recruitment process from application through onboarding.
- Drive continuous improvement of recruitment processes, tools, and workflows to enhance hiring efficiency, service quality, and overall recruitment outcomes.
- Maintain accurate recruitment data and leverage Applicant Tracking Systems (ATS) to ensure compliance, reporting accuracy, and effective pipeline management.
- Support workforce planning initiatives and contribute to broader Talent Acquisition projects and strategic hiring programs as required.

Key Qualifications for Success

- Minimum 5 years of experience in Talent Acquisition, Recruitment, or Human Resources, with a proven track record of managing end-to-end recruitment activities.
- Prior experience working within a Recruitment Process Outsourcing (RPO) environment is mandatory, with the ability to support multiple stakeholders and manage recruitment delivery in a client-focused setting.
- Strong stakeholder management skills, with the ability to build effective relationships and influence hiring managers and business leaders at various levels.
- Excellent communication and interpersonal skills, with the confidence to engage, advise, and collaborate with both internal and external stakeholders.
- Demonstrated experience in proactive sourcing, talent mapping, and building candidate pipelines for specialized or hard-to-fill positions.
- Ability to manage multiple hiring requirements simultaneously in a fast-paced environment while maintaining a high standard of service delivery.
- Proficient in using Applicant Tracking Systems (ATS) and recruitment technologies to manage candidate pipelines and recruitment processes effectively.
- Resourceful, proactive, and solutions-oriented, with the ability to work independently and take ownership of recruitment outcomes.
- Collaborative team player who thrives in a dynamic environment and can work effectively across different business units and stakeholder groups.
- Strong organizational skills, attention to detail, and the ability to prioritize competing demands while meeting hiring timelines.
- Prior experience recruiting for scientific, research, healthcare, pharmaceutical, semiconductor, engineering, or other technical functions will be highly advantageous.

Ready to Take the Next Step?

Interested applicants may submit their updated CV by clicking [APPLY NOW](#). All applications will be reviewed and treated in strict confidence.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin

JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R24122938

#LI-JACSG
#countrysingapore

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description