



PR/096331 | Structural Drafter

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1618508

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

October 20th, 2026 10:19

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

1. Company

JAC's client, a professional company, is looking for a Structural Drafter position (All Levels: Junior/Senior).

Working Location: Cong Hoa Street, Bay Hien ward, Ho Chi Minh City.

1. Job Responsibilities

- Prepare and revise structural drawings and shop drawings using Revit, AutoCAD, and BIM-supporting software, including detailed drawings, plans, sections, and reinforcement layouts for civil and industrial projects according to technical guidelines and standards.
- Coordinate closely with Structural Engineers and relevant departments to ensure the accuracy, clarity, consistency, and timely completion of design documentation.
- Check and review drawings, identify technical errors, and update design changes according to project requirements before official issuance.

Junior:

- Learn and actively participate in internal training on drafting processes, technical standards, and the company's specialized software.

Senior:

- Take the lead in preparing project documentation.
- Propose technical solutions and provide guidance and support to Junior Drafters.
- Participate in sharing knowledge and training on working processes.

1. Job requirements**Education**

- Bachelor's degree in Construction, Structural Engineering, Architecture or other related technical fields.

Experience

- Junior Level: 2–3 years of experience.
- Senior Level: At least 3–5 years of experience in structural drafting for civil and industrial projects.
- For Senior candidates, experience working on projects following Australian Standards is preferred.
- Proficient in Revit and AutoCAD, with Revit accounting for approximately 80% of the work.
- Experience or knowledge of BIM processes and structural calculation software is preferred.
- Ability to read and understand drawings in English.
- Good technical thinking and ability to accurately read and understand architectural and structural drawings.
- Able to work under pressure.
- Willing to work overtime when required.
- Languages: Basic English communication and document-reading skills for work are an advantage.

Soft Skills:

- Careful, detail-oriented, and responsible.
- Able to work independently and coordinate effectively within a team.
- Willing to learn and develop, proactive, and open to guidance and feedback.

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Company Description