

PR/096331 | Structural Drafter

Job Information

Recruiter
JAC Recruitment Vietnam Co., Ltd

Job ID
1618508

Industry
Civil Engineering and Construction

Job Type
Permanent Full-time

Location
Vietnam

Salary
Negotiable, based on experience

Refreshed
November 17th, 2026 11:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

1. Company

JAC's client, a professional company, is looking for a Structural Drafter position (All Levels: Junior/Senior).

Working Location: Cong Hoa Street, Bay Hien ward, Ho Chi Minh City.

1. Job Responsibilities

- Prepare and revise structural drawings and shop drawings using Revit, AutoCAD, and BIM-supporting software, including detailed drawings, plans, sections, and reinforcement layouts for civil and industrial projects according to technical guidelines and standards.
- Coordinate closely with Structural Engineers and relevant departments to ensure the accuracy, clarity, consistency, and timely completion of design documentation.
- Check and review drawings, identify technical errors, and update design changes according to project requirements before official issuance.

Junior:

- Learn and actively participate in internal training on drafting processes, technical standards, and the company's specialized software.

Senior:

- Take the lead in preparing project documentation.
- Propose technical solutions and provide guidance and support to Junior Drafters.
- Participate in sharing knowledge and training on working processes.

1. Job requirements

Education

- Bachelor's degree in Construction, Structural Engineering, Architecture or other related technical fields.

Experience

- Junior Level: 2–3 years of experience.
- Senior Level: At least 3–5 years of experience in structural drafting for civil and industrial projects.
- For Senior candidates, experience working on projects following Australian Standards is preferred.
- Proficient in Revit and AutoCAD, with Revit accounting for approximately 80% of the work.
- Experience or knowledge of BIM processes and structural calculation software is preferred.
- Ability to read and understand drawings in English.
- Good technical thinking and ability to accurately read and understand architectural and structural drawings.
- Able to work under pressure.
- Willing to work overtime when required.
- Languages: Basic English communication and document-reading skills for work are an advantage.

Soft Skills:

- Careful, detail-oriented, and responsible.
- Able to work independently and coordinate effectively within a team.
- Willing to learn and develop, proactive, and open to guidance and feedback.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description